WEEKLY ISD PROJECT REPORT

Initiative: ITG 009: Add Accounting Information to the Data Warehouse

JIS Operational Plan: Initiation

Reporting Period Sept 19th – October 1, 2011

Project Sponsor(s): **Rich Johnson (DMSC Chair)**	**IT Project Manager:** **N/A, Business Area Manager is providing backup**
Business Area Manager: **Jennifer Creighton**	**Consultant/Contracting Firm:** N/A

Description: This project is a result of the approval and prioritization of IT Governance request 009 (ITG 09). This request identified eleven reports that are either unworkable in the mainframe format or are new reports to be created.

Business Benefit:

These reports will give the courts better tracking of accounting information, better budget and revenue forecasting, new or improved audit and operational reports, and the ability to answer accounting inquiries from other agencies.

This is a multi-court level request, bringing value to both the Superior Courts and to the Courts of Limited Jurisdiction.

Business Drivers (place x in box)				
	Improve Decision Making ☒	Improve Information Access ☒	Improve Service or efficiency ☒	Manage Risks ☒
	Maintain the business ☒	Manage the costs ☒	Increase organizational capability ☒	Regulatory compliance or mandate ☐

JISC Approved Budget	**Allocated** (Don't fill in)	**Actual** (Don't fill in)
	$	

Current Status (green=on schedule, yellow=potential or current risks, red=significant risk to cost, schedule, deliverables.)	**Scope**	●	**Schedule**	●	**Budget**	●

Progress : (bar is table cells, red is border to update)

Sept 2011 – 12%

100%

Phase (what phase is project currently in	☐ Initiate	☒Planning	☐ Execute	☐ Close

Schedule		
	Planned Start Date: Aug 2011	**Planned Completion Date:** Jan 2013
	Actual Start Date: Aug 2011	**Estimated Actual Completion Date:**

Activities Completed	Impact/Value
✓ Obtained Charter Signature	✓ Obtain Signatures
✓ Accounting project team completed two days of end user accounting training	✓ Gain more knowledge about the accounting systems
✓ Completed first draft of report design specification (RDS) for first report and submitted to work group for comments	✓ Obtain complete user requirements

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✓ Completed design and obtained approval for first four source tables (journal voucher, bond, ARs, adjustments)	✓ First step in moving the data to the accounting data mart
✓ Completed first draft design of accounting universe (user view)	✓ First step in creating user interface for reports
Activities Planned	**Impact/Value**
✓ Begin loading JVO, BND, AR, ADJ tables in with production data	✓ Second step in moving the data to the accounting data mart
✓ Begin design for next set of required source tables	✓ Prepare for design approval
✓ Finalize RDS for report 1	✓ Obtain complete user requirements

Risks Management

Risk Events	High/ Medium/ Low	Risk Mitigation
• The Project Manager Wendy Loewen resigned effective 9/28/11.	• High	• Hire a new project manager. • Business Area Manager will provide project management leadership until another PM is assigned.
• Space requirements for report development on production server is insufficient	• Low	• Infrastructure needs to increase disk partitioning and add additional space

Additional Comments

Charter Updates need to be incorporated for final charter reviews.