WEEKLY ISD PROJECT REPORT

Project: Vehicle Related Violations (VRDX) Operational Readiness

Reporting Period: 01/07/12 – 01/20/12

Executive Sponsor(s) Data Management Steering Committee *Rich Johnson, Chair of Committee*	**IT Project Manager**: Michael Walsh Michael.walsh@courts.wa.gov 360-705-5245
Business Area Manager: Jennifer Creighton	**Consultant/Contracting Firm:** NA

Description: Vehicle Related Violations (VRV) was designed to automate the input and submittal of parking violations as received by local courts through local enforcement agencies (LEAs). The VRV website provides a service for jurisdictions to get access to the technical information and data needed for them to setup and build data exchanges for use on the jurisdictions side. The AOC has successfully implemented the VRV DX solution with Everett Municipal Court and is now preparing to execute the final two planning steps required before making VRV broadly available statewide. The focus of this engagement between CodeSmart Inc. and AOC is to enable VRV Operational Readiness inclusive of performance tuning, infrastructure setup, and transition to ISD Operations for ongoing support and maintenance.

Business Benefit: The VRV Operational Readiness Project will prepare a solution for extended pilot use and eventual statewide implementation. The ongoing work will improve performance for the VRV pilot application with the goal of handling anticipated workload and transaction capacity, perform infrastructure cleanup and ensure optimal environment configuration for ongoing support and maintenance. The Customer Website for Data Services is ready for the extended pilot.

Business Drivers (please X box)				
	Improve Decision Making ☐	Improve Information Access ☒	Improve Service or efficiency ☒	Manage Risks ☐
	Maintain the business ☐	Manage the costs ☐	Increase organizational capability ☐	Regulatory compliance or mandate ☐

JISC Approved Budget	**Allocated** (Don't fill in)	**Actual** (Don't fill in)
	$	

Current Status (green=on schedule, yellow=potential or current risks, red=significant risk to cost, schedule, deliverables.)	**Scope**	●	**Schedule**	⬢	**Budget**	●

Status Notes: Kirkland is processing VRV tickets. Lakewood has completed acceptance testing and they are finalizing an SLA between the RedFlex, Lakewood's traffic ticket solution provider and CodeSmart, the VRV web service provider. Issaquah is in the process of functional testing and acceptance.

Next steps are:

1. Continue to track progress with Tier 1 courts (Issaquah and Lakewood) until they are processing VRV tickets
2. Work with the Tier 2 courts (Lynnwood, Fife, and Tacoma) on the on-boarding collarboartion with JINDEX and the Department of Enterprise Services.

Progress : (bar is table cells, red is border to update)

Phase (what phase) is project currently in	☐ Initiate	☐ Planning	☒ Execute	☐ Close

Schedule		
	Planned Start Date: 3/22/2010	**Planned Completion Date:** 12/31/2011
	Actual Start Date: 3/24/2010	**Actual Completion Date:**

Activities Completed	**Impact/Value**
✓ Tier 1 – Go Live	As of December 15, 2011 Kirkland Muni has been receiving VRV tickets through the data exchange. Lakewood Muni has completed and accepted the VRV solution

	from vendor. They are in the process of completing the service level agreement with RedFlex, their Traffic System solution providers. Once the SLA is in place Lakewood will start submitting VRV ticket messages into DISCISI.
Activities Planned	**Impact/Value**
° Tier 1 – Functional Testing	Issaquah is still working on their user test acceptance and are targeting late January to start sending AOC VRV tickets through the data exchange.

Milestones Planned and Accomplished

Milestone	Original Date	Revised Date	Actual Date
On-board Tier 1 (Kirkland)	4/01/2011	~~12/01/2011~~ 12/31/2011	12/15/2011
On-board Tier 1 (Issaquah, Lakewood)	4/01/2011	~~12/31/2011~~ 1/30/2012	
On-board Tier 2 (Tacoma, Lynnwood, and Fife)	5/01/2011	~~3/16/2012~~ June 2012	

Risks Management

Risk Events	High/ Medium/ Low	Risk Mitigation

Additional Comments