DATA MANAGEMENT STEERING COMMITTEE (DMSC)

THURSDAY, NOVEMBER 17, 2011

10:30 A.M. TO 12:00 P.M.

CONFERENCE CALL #: (888) 850-4523

AOC Conf. Room: Wynoochee, Bldg. 1, Floor 2, Rm #227

DRAFT MEETING MINUTES

Members and Alternates Present: Rich Johnson, Chair, Larry Barker, William Holmes, and Barb Miner.

AOC Staff: Jennifer Creighton, Bill Burke, and Kathie Smalley.

Call to Order

The meeting minutes for the August 18 and October 20, 2011 meetings were approved. Rich Johnson stated the main issues of this meeting are to approve the Accounting Project Charter, and discuss the Superior Court Data Exchange project prior to the December 2 JISC meeting, thus leaving the INH presentation for a subsequent meeting.

Accounting Project Update – *Jennifer Creighton*

Jennifer Creighton reported that the Accounting Project Charter went to the accounting workgroup in September. The workgroup reviewed, laid out project expectations, timelines, work to be done, and approved the Charter for the DMSC's review.

Cynthia Marr (by email) – as a member of the Accounting workgroup, submits her support and encourages adoption of the Charter, as Jennifer has designed a process to guide this project to a successful completion.

Ms. Creighton is currently acting manager of the project, until a newly hired to the AOC project manager takes charge of it. Rich Johnson gave his support of the Charter.

> **It was moved by William Holmes and seconded by Larry Barker to approve the Accounting Project Charter, on behalf of the Data Management Steering Committee. The motion carried.**

Superior Court Data Exchange (SCDX) Status Update – Bill Burke

Mr. Johnson stated there needed to be discussion prior to requesting the JISC to allocate additional funding on the project. A summary of Mr. Burke's PowerPoint presentation follows:

Mr. Burke presented the current status of the SCDX project. The project recently identified (4) additional SCDX web services that need to be added to project scope. These web services were added to provide separate granular web services that are not uniquely designed for the SCOMIS system. The Sierra Systems is on schedule for completing development for SCDX Increment 1 by the end of December. Once Sierra Systems completes their effort, the AOC Quality Assurance (QA) team will test this delivery. QA Testing for Increment 1 is expected to be completed by the end of January. Before Increment 1 can be transitioned to production, the Pierce County LINX team will need to develop an interface to these SCDX web services

from LINX. While the Pierce County LINX team has not yet developed a project implementation schedule, this development is expected to occur during 1st Quarter 2012.

Question: Does the SCDX web services support an interface to DISCIS?
Answer: No. The SCDX has been developed specifically for Superior Court Case Management Systems (CMSs).

Question: What do you mean when you refer to SCDX web services as being granular?
Answer: That the web services provide specific core functionality that would be required in any Case Management System and did not contain bundled functionality specific to SCOMIS. An example of a granular service would be Case Docket Add or a Case Docket Update.

Question: Is the SCDX project dependent upon the BTS 2010 server upgrade project?
Answer: No. The AOC would prefer to deploy the SCDX using the BTS 2010 platform but the project can also deploy on the existing BTS 2006 servers currently being used by the VRV and eTicketing applications.

Mr. Burke presented the schedule for implementing SCDX Increments 2 and 3 and the projected costs for each of these deliveries. The AOC will need additional funding to complete SCDX Production Increments 2 – 4. The SCDX project is currently scheduled to request additional funding at the December JISC.

Cynthia Marr (by email) – submitted (as an essential component of this long term project) her support for the funding of the next increment of the Superior Court Data Exchange.

The meeting adjourned at 11:53 a.m.