BI-WEEKLY ISD PROJECT REPORT

Initiative: ITG 009: Add Accounting Information to the Data Warehouse

JIS Operational Plan: Initiation

Reporting Period 1/7/2012 - 1/20/2012

Project Sponsor(s): **Rich Johnson (DMSC Chair)**	**IT Project Manager:** **N/A, Business Area Manager is providing backup**
Business Area Manager: **Jennifer Creighton**	**Consultant/Contracting Firm:** N/A

Description: This project is a result of the approval and prioritization of IT Governance request 009 (ITG 09). This request identified eleven reports that are either unworkable in the mainframe format or are new reports to be created.

Business Benefit:

These reports will give the courts better tracking of accounting information, better budget and revenue forecasting, new or improved audit and operational reports, and the ability to answer accounting inquiries from other agencies.

This is a multi-court level request, bringing value to both the Superior Courts and to the Courts of Limited Jurisdiction.

Business Drivers (place x in box)				
	Improve Decision Making ☒	Improve Information Access ☒	Improve Service or efficiency ☒	Manage Risks ☒
	Maintain the business ☒	Manage the costs ☒	Increase organizational capability ☒	Regulatory compliance or mandate ☐

JISC Approved Budget	**Allocated** (Don't fill in)	**Actual** (Don't fill in)
	$	

Current Status (green=on schedule, yellow=potential or current risks, red=significant risk to cost, schedule, deliverables.)	**Scope**	●	**Schedule**	●	**Budget**	●

Progress : (bar is table cells, red is border to update)

Dec 2011 – 12%

100%

Phase (what phase is project currently in	☐ Initiate	☐ Planning	☒ Execute	☐ Close

Schedule		
	Planned Start Date: Aug 2011	**Planned Completion Date:** Jan 2013
	Actual Start Date: Aug 2011	**Estimated Actual Completion Date:**

Activities Completed	Impact/Value
✓ Completed prototypes for "Cases with finding date and A/Rs in potential status" for final approval by the work group at their January 17 meeting	✓ Obtain user approval of report layout and parameters
✓ Completed changes to requirements and prototype for "Detail of A/R type codes entered, paid, outstanding" for review by the work group at their March 20 meeting	✓ Obtain complete user requirements

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✓ Completed requirements for first review for "Summary of A/R type codes entered, paid, outstanding" for review by the work group at their March 20 meeting	✓ Obtain complete user requirements
✓ Began modifications to obligation history and obligation summary tables to support reports 3, 4, and 5 listed below	✓ Provide data for requested reports
✓ Began design of new trust table to support "Cases with A/Rs Paid-in-Full – INCLUDING TRUST"	✓ Provide data for requested reports
Activities Planned	**Impact/Value**
✓ "Cases with Finding Date and A/Rs in Potential Status" planned for release February 21	✓ Provide new accounting reports, or improve existing reporting capabilities
✓ Complete design of changes to obligation tables, obtain design committee approval, begin testing	✓ Provide data for requested reports
✓ Complete design of trust table and obtain design committee approval; begin loading data to development environment	✓ Provide data for requested reports
✓ Finalize RDS for "Summary of A/R type codes entered, paid, outstanding"	✓ Obtain complete user requirements

Risks Management

Risk Events	High/ Medium/ Low	Risk Mitigation
• Space requirements for report development on production server is insufficient	• Low	• Infrastructure needs to increase disk partitioning and add additional space

Additional Comments

Approved report priority list

Group A	1. Cases with A/Rs Paid-in-Full – EXCLUDING TRUST	Released to production 12/20/2011
	2. Cases with finding date and A/Rs in "potential" status	Scheduled for release to production 2/21/2012
	3. Detail of A/R type codes entered, paid, outstanding	2nd review scheduled 3/20/2012 Scheduled for release 4/17/2012
	4. Summary of A/R type codes entered, paid, outstanding	1st review scheduled 3/20/2012
	5. Monthly interest accruals associated with A/R type codes	
Group B	6. Remittance Summary by BARS codes	
	7. Cases with A/Rs Paid-in-Full – INCLUDING TRUST	
Group C	8. A/R balance by type, A/R and payment aging	
	9. Collection case information	
Group D	10. Collection reports for parking cases	
Group B	11. Legal Financial Obligation (LFO) Report	
	12. PMR: Detail/Summary aged accounts receivables	
	13. PMR: Detail/Summary of accounts assigned to various stages of collections	
	14. Case Financial History Report (CFH) – received and ordered	

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