



DATA MANAGEMENT STEERING COMMITTEE (DMSC)

THURSDAY, MAY 21, 2009

9:30 A.M. TO 11:15 A.M.

CONFERENCE CALL #: (360) 407-3780 pin # for participants: 354377#
pin # for AOC: 362668#

APPROVED MEETING MINUTES

Members Present: Rich Johnson, Chair; Larry Barker; William Holmes; Frank Maiocco; Carl McCurley; Chuck Ramey; Siri Woods.

Guests: Chris Shambro, Snohomish County Superior Court.

AOC Staff: Jennifer Creighton, Gregg Richmond, Randy McKown, and Kathie Smalley.

Call to Order

The April 16, 2009 meeting minutes were approved as written.

Open Action Items

- o Jennifer Creighton will modify the Business Objects – Performance Update paper to include more information about removing some of the security requirements in BOXI prior to implementing any changes. **Due by June 18.**
- o AOC to begin working on adding email addresses to the warehouse when time permits without stopping other projects as prioritized by the DMSC. **Due approximately December 2009.**
- o Randy McKown will report on the web portal for the Vehicle Related Violations Data Exchange in the Milestones section of the Monthly Status Report. **Due by June 18.**
- o Randy will also work with Vicky Marin to determine what the marketing plan will consist of and provide the DMSC with a detailed outline of how that will be disseminated. **Due by June 30.**
- o Gregg Richmond will provide a simple checklist for the Clerks for Imaging Data Exchange requirements to complete and return to the AOC. **Due by June 18.**
- o Randy McKown and Gregg Richmond will talk further about the additional effort required for the VRV DX marketing piece, and Chuck Ramey or Cynthia will provide input. **Due by June 18.**
- o DMSC will report to JISC current status of projects, and request funding to meet some of the DMSC's stated objectives. **Due by June 26.**
- o Randy McKown will provide DMSC with a timeline in terms of the SCOMIS data exchange deliverables, what will be done when, and what is anticipated in terms of cutting back on dual data entry in LINX. **Due by June 18 or July meeting.**

JISC Update – Gregg Richmond

The JISC met on April 17. Sierra Systems presented on the Governance and Portfolio Management, and Ernst & Young on the business planning and IT strategy project. Rich Johnson, N.F. Jackson, and Cathy Grindle were tasked with coming up with a governance model and determining what decisions could be made, at what level, and given what authority. On May 20, Ernst & Young provided the Business Plan to AOC which will be presented to the JISC for approval in June.

Modernize and Integrate Planning Update – Gregg Richmond

In conjunction with the Ernst & Young and Sierra work, IBM will be announced as the successful vendor of the Master Data Management effort. DB2 version 9 has been installed, and the AOC is currently building the infrastructure and getting staff trained and working with the vendor on these initial exchanges.

Enterprise Data Warehouse Update – Jennifer Creighton

EDW Monthly Project Status Report

The Data Mirror software was upgraded to improve performance of the data warehouse, and issues with jobs not completing have improved. AOC has placed an order for Solid State Storage (expected end of May) which will allow the warehouse to run in a memory type capacity and improve performance. A new server was purchased to house the warehouse tables, opening the old server up for the Business Objects application for more processing power. AOC plans to look at the real time queries for Superior Courts, but first must implement the Business Objects upgrade.

NCO: adding email addresses to the warehouse

Requests were made for AOC to add email addresses to the warehouse so the courts can email reminders to defendants and attorneys when they have proceedings. The AOC sized the request at about 115 hours. The DMSC gave AOC the direction to move forward with the project as long as AOC can work on it in conjunction and not in place of other projects already approved by the DMSC.

Performance Update

Jennifer Creighton reported on the security issue with using BOXI, and asked the committee to consider removing some of the security requirements that are currently causing overhead with the queries. The courts would control security by limiting who has access to their data marts.

Data Exchange Update – Randy McKown

VRV DX Monthly Status Report

Some technical issues (now resolved) delayed the project to mid-June. Everett is expecting to complete their “integration testing” soon. Following that is a quality control process and then functional testing with AOC testers, and finally performance testing. Production deployment is expected to take place June 15, and also do some parallel testing with Jeri Cusimano and her IT staff that same week. AOC needs to draft the marketing plan and vet it out with the DMSC before advertising it.

SCOMIS DX Monthly Status Report

The AOC is heavily involved with requirements documentation to support the data exchange, rather than supporting workflow involved with screens. Because of delays, the AOC now expects two exchanges (instead of four) to be built by the end of June. The goal is to do the Service Oriented Architecture to have a number of reusable services, and if we have another application, to be able to hook into those services.

PCH/CACH Monthly Status Report

Production deployment is scheduled for June 15, and a new schedule will be reported by the June 18 meeting.

Future Meetings

- June 18, 2009, 9:30 a.m. – 12:00 p.m., Conference Call
- July 16, 2009, 9:30 a.m. – 12:00 p.m., Conference Call
- August 20, 2009, 9:30 a.m. – 12:00 p.m., Conference Call