



Open Forum – Questions for DOL & AOC

Wednesday, December 20, 2023

Zoom Link: <https://wacourts.zoom.us/j/95550229687>

Reminder: Display your name to get Continuing Education Credit for this session.

Q & A NOTES

1. DOL Records

Q: “Where do we find the list of moving violations?”

A: At the DOL [Resources for Courts](#) website there is a link to Moving Violations or you can look at WAC [308-104-160](#). You can also look at the eService Answer 1495 – [DOL Reporting and Recording Requirements](#) manual for links to both websites.

Q: “Does DOL do any suspension action or document the FTA/UTC for reason Fail to Pay?”

A: The 2021 bill [ESSB 5226](#) put into place by AOC and DOL effective in January 1, 2023 says that there is no more DOL ability to act on anything related to fail to pay. The new reason codes were added to JIS so you can record the reason for the action being taken. All reasons are sent from AOC to DOL, however DOL does not add any case with the fail to pay reason to the person’s records under the UTC section and no action will be taken against their driving priviledges for that reason. Do not change the FTA/UTC reason from fail to pay to other reason codes just to get DOL to take action, that does not match DOL rules.

Q: “Why can’t a Deferred Prosecution that is completed and now Dismissed be removed from the Driving Record?”

A: The information cannot be removed; the deferred prosecution remains on a driver’s record for life because a person only gets a deferred prosecution one time in a life time – [DOL requirement under RCW 46.01.260](#). Removing the deferred prosecution can also impact the driver as the administrative actions that were suspended because they entered the deferred prosecution will automatically be put back into action.

Even if it the deferred prosecution was dismissed, it will be on JIS records for life as well. You can find the destruction of records rules on Inside Courts under Court Resources >Court Records >

Q: “How do you report a Revoked DP?”

A: In DIAS Website go to the Deferred Prosecution session and click on Report Deferred Prosecution Revoked.

Q: “Are records corrections supposed to be sent to DOL Records Corrections group still or done through DIAS?”

A: The records corrections [email](#) should no longer be sent to the DOL customer support team. Everything must be done through DIAS. If you can't do it through the system please reach out to lawandjusticesupport@dol.wa.gov support team.

Q: "If the records correction should remove fees required for the driver but they don't automatically get removed, who do we contact to get that fixed?"

A: In DIAS go to Notice of Unresolved Traffic Citation, then click the Request UTC re-issue fee removal. The removal is not done instantly, it will be reviewed to determine if the fee can be removed.

2. Additional Questions

Q: "How should the court document when a jury has no finding on the original charge but does find the defendant guilty on a lesser charge? If it's related to criminal traffic charges, how do we document that in DIAS?"

A: Due to the system restraints, you need to amend the original charge to charge the jury found the defendant guilty on. Before you make any additional entries in the charge, we recommend that you make a docket entry that was amended by jury verdict, that way your history is clear that it was not amended by the prosecutor or the judge. We will recommend a code request that could be used in this scenario, more information will be provided in the future. If it is a DUI, it doesn't matter who or how it was amended for DOL reporting, you enter the amended in DIAS with the original charge.

Q: "If a city wants to start doing photo tickets, can they choose any vendor? Does AOC need to have a contract with the vendor? How do the tickets get to the court?"

A: The city picks the vendor. There are certain vendors that worked with other courts across the state that know how to connect to JINDEX already and they understand the code requirements, so that may be something the city looks for when picking a vendor.

However, even with an experienced vendor, it is not a quick process. Here are the steps for a new VRV connection for reference:

1. Notify AOC via eService Center when a new contract has been signed. A Business Analyst will reach out to review the process and the onboarding paperwork.
2. Law table request form must be completed to submit the new local law for the photo enforced tickets. When the law is available in JIS, the court will need to set up the Parking Code to go with that law. The Parking Code and other details get added to the onboarding form, all required parties sign the form, and it is submitted to the Business Analyst.
3. A kick-off meeting is held to review the onboarding form and steps needed to complete the process.
4. When the vendor has the draft ticket ready for review, the court submits a copy to AOC via an additional eService Center request. AOC has to approve the vendors' ticket before we start any testing. [See also eService [Answer 1377](#) for the ticket approval process]
5. When all parties are ready, the initial testing can be done. Tickets submitted must be tested by AOC's Quality Assurance (QA) team before they can be put into production.

6. Optional – Courts wanting to test can do local testing once the AOC test (QA) team has advised that their testing was successful. This testing allows the court to see how the tickets are coming through and how it matches with your court business processes.
7. When all parties have agreed the testing is successful, a target go live date is selected and the ticket submission is turned on in production.

3. Chat Questions

Q: “If the court process the ticket, depending on the vendor, are we not able to do collections? Is that correct?”

A: If the tickets are in JIS you are able to do your normal parking tickets and collections. They can't go into collections via the JIS reporting process if you keep the tickets in the vendor's system.

Q: What is the best way to contact the law and justice support team?

A: Phone (360)902-3669 or lawandjusticesupport@dol.wa.gov

Q: “We are having problems to get updates regarding FTA from other states”.

A: Reminder, this is are non-electronic FTAs and can only be processed by paper (mail). When WA DOL receives the FTA/UTC Adjudication, it is mailed to the other state to clear it. We cannot control other states processes and timeline for how quickly they get them cleared. Hopefully we will join the Electronic transfer process with other states in December 2024.

Q: “When we have a paper ticket and we are recording in DIAS. It's a driving license suspended in the 3rd violation and there is an option that says conviction recommendation, how to proceed?”

A: ACD Code for 2nd and 3rd degree is the same, that is why the option is there. If you are required to pick an option you, just select no on 3rd degree.