**Instructions for IT Staff to update the JABS-Document Management integration**

To enable JABS-Document Management System (DMS) integration, a custom URL protocol handler must be configured on each user’s machine. URL protocol handlers are configured in the Windows registry.

See the attachments for a sample registry file and sample batch file. The sample registry file sets JABS.bat as the target of the protocol handler. The sample batch file includes Laserfiche and Thurston County in it as an example. To configure for your court’s DMS, follow these steps:

1. Make sure that you are logged in to Windows as a user with administrative rights.
2. Edit JABS.bat.txt using a text editor. Near the bottom, change “C:\Program Files (x86)\Laserfiche\Client\LF.exe” to the path to the executable for your court’s DMS.
3. Optional: You may need to edit the bat file to match the requirements to launch your local court DMS.
4. Rename the file to JABS.bat and save it to C:\JABS\JABS.bat or another locally accessible path. The path you define here must match the path in the registry file.
5. If you saved the JABS.bat file anywhere other than C:\JABS\JABS.bat, edit the JABS.reg.txt using a text editor and change the path to match where you saved it.
6. Rename the file to JABS.reg.
7. Open the Windows registry editor ‘regedit.exe’.
8. Optional: You may wish to back-up the registry before proceeding with step 9.
9. Select File -> Import. Select the JABS.reg file that you just created and import it. Note: you must have admin rights or this step will generate an error.

Now when a user clicks on a local court case number in JABS, the executable configured in the above steps will be called with the case number as a command-line parameter.

You may be able to utilize a central distribution to push this to all computers that need it if you have one available, otherwise it will need done on each computer that needs the functionality.