IT Governance Request Process – Recommend Step
"Scoring Criteria Guide"

	Scoring Criteria	Scoring	Criteria Description and Scoring Guide
1	Business Value	0-10 10=high	Benefits to court client staff / users represented by return on investment, net present value, cost avoidance, cost reduction metrics. 0 = low business value and unclear linkages to JISC priorities, business plan and IT strategy 10 = high business value and strong linkages to JISC priorities, business plan and IT strategy
2	Relative Priority	0-10 10=high	Priority ranking from community of interest. 0 = relatively low priority in relation to other requests 10 = a relatively high priority in relation to other requests
3	Cost	0-5 5=low	Total cost of effort; available funding sources; total cost of ownership. 0 = requires additional funding or complex funding sources (e.g., appropriation, grants, cross-agency funding) 5 = low cost factor – able to accomplish effort with existing or budgeted funding sources
4	Complexity / Level of Effort	0-10 10=low	Total consumption and availability of resources and volume, throughput, type of activity, degree of introduced change, previous/existing successes. 0 = requires additional resources/expertise not available within ISD capacity 10 = low complexity – able to accomplish effort with existing resources; aligns with technology infrastructure and supports enterprise architecture standards
5	Risk	0-5 5=low	Acceptability of Risk level based on risk analyses, and ability to mitigate and/or manage risks (assess both likelihood and level of risk.) 0 = high impact level and likelihood of risk occurring 5 = low impact level and likelihood of risk occurring
6	Breadth of Benefits / Impacts	0-5 5=broad	Supportive of consistent experience across Judicial space, avoidance of adverse consequences and function not previously provided, addressing incomplete functions, extending capture/exchange of data. 0 = Request specific to a narrow scope of a single/few courts or jurisdictions 5 = Broad impact across courts, jurisdictions, or systems.
7	Impact of Doing Nothing	0-5 5= high impact	Cost / Impact of not responding to the request now. 0 = workarounds exist 5 = high negative impact if no response, no workarounds or workarounds not viable
Maximum Score: 50			