Superior Court Case Management System (SC-CMS) Project Update

May 4, 2012

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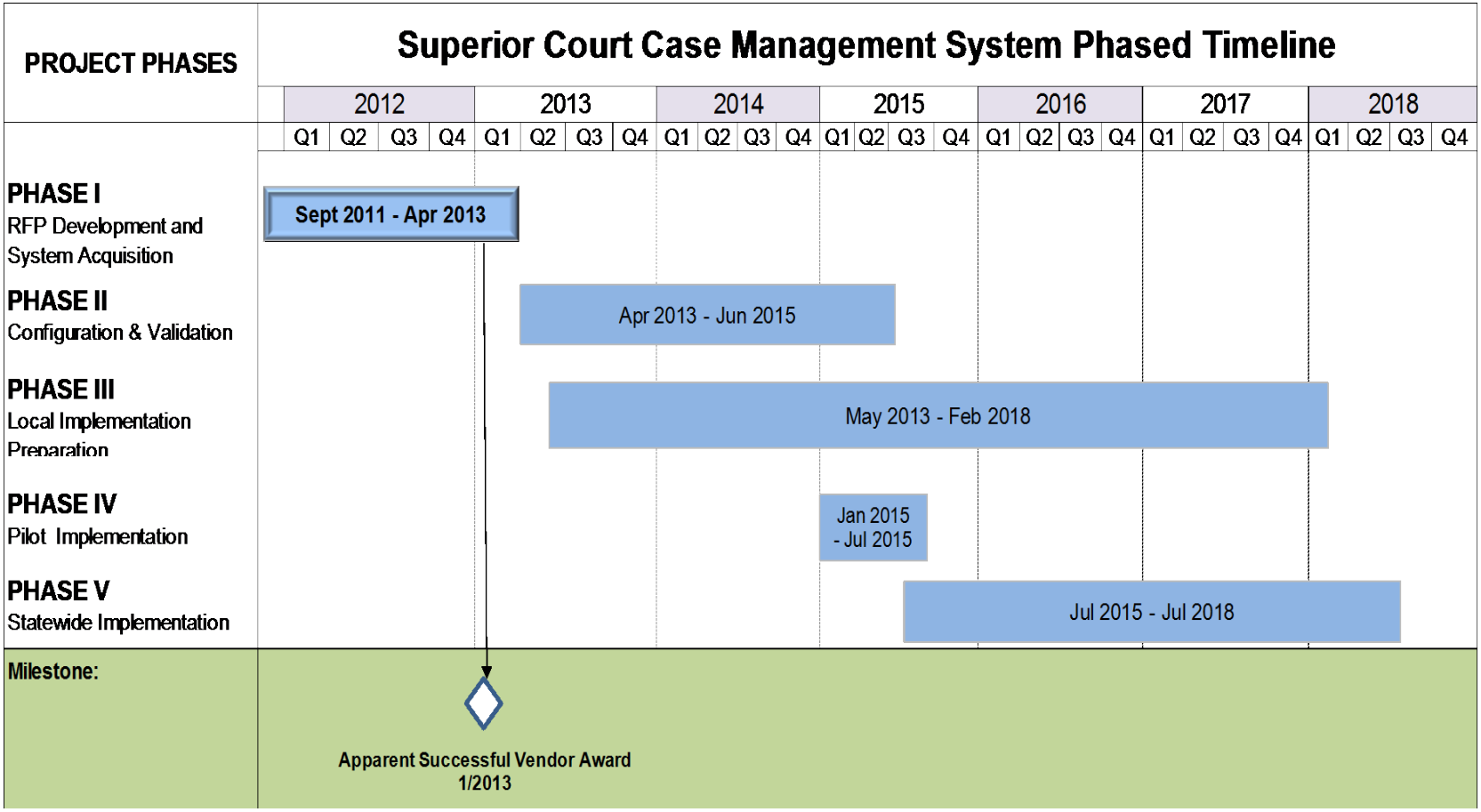
SC-CMS Project Status

- ✓ Technical Requirements complete
- ✓ Special Assistant Attorney General (SAAG) contract language for RFP complete
- ✓ Spring Conference Presentations
- ✓ Independent Quality Assurance Professional (QAP) Initial Assessment complete
- ❖ RFP Draft Review underway
- ❖ Project Schedule Update

SC-CMS Project High Level Schedule



SC-CMS Project Schedule Update

- #1 Goal: Do it right the first time
- RFP is a critical document to project success
- Incorporating feedback into the RFP requires analysis and coordination
- Allow adequate review time for all stakeholder groups

Next Steps

- June 22, 2012: JISC Approval
- Publish RFP
- Evaluate Written Proposals

Independent Quality Assurance Professional (QAP)

- Bluecrane, Inc.
  - ❖ Incorporated in May 2001
  - ❖ Focus is 100% state and local government
  - ❖ Experienced provider of QA services on a Washington State Level 3 project
  - ❖ Many examples of successful QA on other Level 3 and Level 2 equivalent projects

Independent Quality Assurance Professional (QAP)

- What They Will Do:
  - ❖ Assess project activities and deliverables
  - ❖ Publish QA Monthly Report identifying areas of risk, and make recommendations to address them
  - ❖ Review QA Monthly Report with Executive Sponsors
  - ❖ Review QA Monthly Report with stakeholders
  - ❖ Monitor project responses to recommendations

Assessed Status	Meaning
Extreme Risk	Risk that project management must address or the entire project is at risk of failure; these risks are “show-stoppers.”
Risk	Risk that is significant enough to merit management attention but not one that is deemed a “show-stopper.”
Risk Being Addressed	Risk item in this category is one that was formerly red or yellow, but in our opinion, is now being addressed adequately and should be reviewed at the next assessment with an expectation that this item becomes green at that time.
No Identified Risk	“All Systems Go” for this item.
Not Started	This particular item has not started yet or is not yet assessed.
Completed or Not Applicable	This particular item has been completed or has been deemed “not applicable” but remains a part of the assessment for traceability purposes.

bluecrane Quality Assurance Dashboard for the Washington AOC SC-CMS Project	
Category Summary	
Category	**Highest Level of Assessed Risk**
Management	Risk
People	Risk
Application	Risk
Data	Not assessed to-date
Infrastructure Technology	Not assessed to-date

Urgency/ Priority	Category	Track	Area of Assessment	Initial Assessed Status (April 10)	Update Since April 10
Very Urgent	Management	Schedule	Request for Proposal (RFP) Review	**Risk**	**Risk Being Addressed**
	People	Resources	Procurement – Need to Retain Acquisition Vendor	**Risk**	**Risk Being Addressed**
Urgent	Management	RFP Development	Evaluation Criteria	**Risk**	**Risk Being Addressed**
	Management	Project Management	Procurement Management	**Risk**	**Risk Being Addressed**
	Management	Project Management	Project Manager Responsibilities	**Risk**	**Risk Being Addressed**
Serious	Management	Project Structure	Positioning of Project Manager (PM) Role in AOC	**Risk**	**Risk Being Addressed**
	Management	Project Management	Project Management Plans	**Risk**	**Risk**
	Management	Project Management	Project Management Processes	**Risk**	**Risk**
	Management	Project Management	System Development Lifecycle (SDLC) Plans	**Risk**	**Risk**
	Management	Project Management	System Development Lifecycle (SDLC) Management Processes	**Risk**	**Risk**
	Application	Interfaces	Dependencies Related to Information Networking Hub (INH) and Commercial-Off-the-Shelf Preparation (COTS Prep) Projects	**Risk**	**Risk**