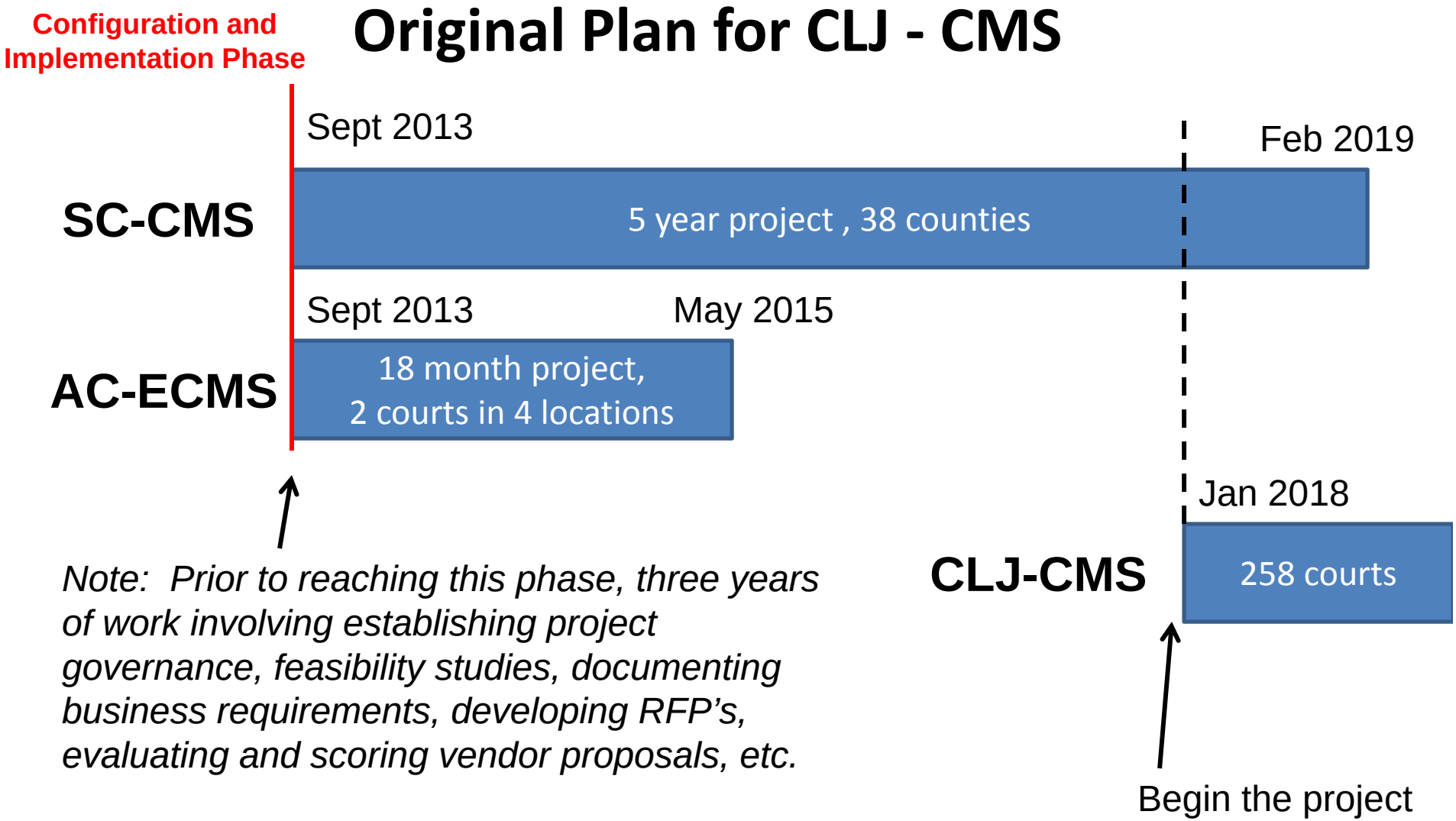
Courts of Limited Jurisdiction Request for a Case Management System

December 13, 2013

Original Plan for CLJ - CMS



Note: Prior to reaching this phase, three years of work involving establishing project governance, feasibility studies, documenting business requirements, developing RFP's, evaluating and scoring vendor proposals, etc.

JISC Priorities

Priority	ITG #	Request Name	Status	CLUG Importance
1	121	Superior Court Data Exchange (SC-DX)	In Progress	High
2	002	Superior Court Case Management System (SC-CMS)	In Progress	High
3	045	Appellate Court Enterprise Content Management System (AC-ECMS)	In Progress	High
4	041	CLJ Revised Computer Records and Destruction Process	In Progress	High
5	027	Expanded Seattle Muni Case Data Transfer	Not Started	High
6	102	New Case Management System to Replace JIS	Not Started	High
7	062	Automate Courts DCXT Table Entries	Not Started	Medium

Courts of Limited Jurisdiction CLUG Priorities of IT Requests

Priority	ITG #	Request Name	Status	CLUG Priority
1	027	Expanded Seattle Muni Case Data Transfer	Not Started	High
2	102	New Case Management System to Replace JIS	Not Started	High
3	174	CLJ Probation Case Management System	Not Started	Medium
4	156	Court Notification When Critical Identifiers Change	In Progress	High
5	041	CLJ Revised Computer Records Retention and Destruction Process	In Progress	High
6	058	CLJ Warrant – Print Page	In Progress	High
7	037	CLJ Warrant – Comment Line	In Progress	Medium
8	079	WRO Screen Change Under Bail Options	In Progress	High

Prior Discussions & Agreements

DMCJA & DMCMA	Meeting Dates
Callie Dietz, Dirk Marler, and Vonnie Diseth met with the DMCJA Board regarding concerns about the timeline and available funding to begin work on ITG #102. Options were presented to shorten the timeline. AOC agreed that business requirements gathering could start in 2014 – subject to funding and staff availability.	February 8, 2013
Callie Dietz received a letter from DMCMA President, LaTricia Kinlow, documenting their commitment to support a commercial off the shelf (COTS) case management system for the CLJ's.	March 14, 2013
Callie Dietz received a letter from DMCJA President, Judge Sara Derr, documenting their commitment to support a commercial off the shelf (COTS) case management system for the CLJ's.	April 24, 2013

Current Project Timelines

Configuration and Implementation Phase

SC-CMS

Sept 2013 — Feb 2019

5 year project , 38 counties

AC-ECMS

Sept 2013 — May 2015

18 month project,
2 courts in 4 locations

CLJ-CMS

Q2 2014 — Q2 2016

2 years,
258 courts

Business Process and Requirements Capture

- Establish Governance Structure – 3 months
- Requirements Management Plan – 1 month
- Document Current State – 8 months
- Document Future State – 3 months
- Develop RFP for Acquisition – 10 months

Recent Events and Discussions

King County District Court	Meeting Dates
E-mail from Judge Harn to Chief Justice Madsen, Justice Fairhurst, and Callie Dietz requesting a meeting.	Sept. 22, 2013
Meeting w/Judge Harn, Council Member Lambert, KCDC Court Administrator, and Judge Svaren. ➢ They don't want to go off on their own, but need action soon or they will have to. ➢ They have money to buy a new system for King County. ➢ What can they do now?	Oct. 31, 2013
Follow-up meeting with King County District Court and DMCMA representatives on the SC-CMS Project.	Nov. 26, 2013

Recent Events and Discussions
(continued)

Activity	Dates
Courts of Limited Jurisdiction CMS Summit to discuss a strategy for working together toward a *statewide* case management system.	Jan. 24, 2014
Letter from Yakima County District Court stating their intention to implement their own CMS.	Feb. 5, 2014
Letter from the Seattle Municipal Court stating they are not comfortable embracing a statewide CMS project given their current and anticipated future needs.	Feb. 12, 2014
Letter from the Seattle Municipal Court stating their court's technology direction.	Feb. 13, 2014
Letter from the District and Municipal Court Judges' Association stating they want to reprioritize ITG #102 to CLJ's highest priority IT request.	Feb. 14, 2014

Some Considerations

Staffing:

- AOC capacity issues.
- Numerous projects with limited resources to do the work.

Financial - JIS Account:

- Numerous projects with limited funding.
- The outcome of some decisions made with current projects could have a substantial impact on the availability of JIS funds for the CLJ CMS.

Technical:

- Need for maintaining a focus on providing “statewide” systems that benefit all.
- AOC does not have the resource capacity to work individually with each court to integrate their own case management systems.
- Integration work is complex, time consuming, risky, and expensive.

Next Steps

- JISC Decision Point to Return/Reprioritize the CLJ ITG requests – Feb. 28, 2014.
- AOC begin development of Business Requirements – spring of 2014 (*subject to funding and staff availability*).
- Begin planning for a Decision Package Request for the 15-17 Biennium.