

**APPROVED MINUTES
JUDICIAL INFORMATION SYSTEM COMMITTEE / DATA DISSEMINATION
SUBCOMMITTEE COMBINED MEETING
Seattle, WA**

November 22, 2002

Members Present:

Justice Bobbe Bridge, Chair
Judge C. Kenneth Grosse, Vice Chair
Mr. Greg Banks
Ms. Patricia Crandall
Ms. Cathleen M. Grindle
Ms. Mary McQueen
Judge Dale Ramerman
Judge Clifford L. Stilz
Judge Michael Trickey, Ex Officio
Ms. Siri Woods
Judge Thomas J. Wynne

Members Absent:

Mr. Richard Carlson
Judge James R. Heller
Mr. N.F. Jackson
Ms. Virginia Kirk
Judge Vance W. Peterson
Chief Mike Vandiver

Staff Present:

Mr. John Bell
Mr. Tom Clarke
Ms. Kathie McClure
Mr. Ramsey Radwan

Guests Present:

Mr. Laird Hail, Seattle Municipal Court
Ms. Bev Hempleman, Office of Financial Management
Mr. Donald Horowitz, Access to Justice Board
Mr. Rich Johnson, COA, Division I
Ms. Diana Kramer, WNPA
Mr. Tim Layton, Carney Law
Ms. Barb Miner, King County Superior Court Clerk's Office
Ms. Kay Newman, WA State Law Library
Mr. Mark Weiss, WA State Bar Association

CALL TO ORDER

Justice Bridge called the meeting to order at 10:30 a.m.

Motion: The September 27, 2002 minutes were approved as written.

DECISIONS

Electronic Filing Court Rule – Justice Bobbe Bridge

The ad hoc working group recommended the draft rule for consideration by this Committee with only one dissenting vote. The affidavit signature provision is still opposed by some members of the Bar and some family law commissioners.

Motion: To approve the E-filing Court Rule presently before the Committee. The Motion was seconded and passed to the Supreme Court.

Tom Clarke noted that the AOC is arranging for John Greacen, the primary author of the national e-filing functional standard, to facilitate a session on e-filing best practices on February 7th.

DISCUSSION

JIS Budget Update – Ramsey Radwan

The JIS Fund will finish this biennium with the legislatively required \$1 million balance after reducing the project budget by \$2 million. The PSEA Fund will end this biennium with a surplus, but it is over-subscribed for the new biennium.

Civil justice and county clerk proposals will increase filing fees while leaving the state-local split of PSEA revenues essentially untouched in the short-run. The governor's budget proposal will come out in mid-December.

Action Item: Ramsey will make several requested adjustments and report back on JIS and PSEA fund impacts.

JIS Policies – Tom Clarke

All state agencies and the courts will be auditable against software portfolio, disaster recovery and security policy compliance starting in October 2003. Draft policies will be presented for consideration by the JISC at the next meeting.

JIS Migration Presentation Update – Mary McQueen

Mary McQueen, Tom Clarke and several members of the JISC met with key members of the legislature and the press. The proposal for additional PSEA funding has been generally well received. The Chief Justice also made a presentation to the Bench-Bar-Press Committee. Tom and Mary will continue to make presentations with the help of judges and court clerks.

JIS Index Reuse by County Websites – Tom Clarke

The policy issue has been resolved and the discussion is now focusing on the best method for implementing the requests.

Public Access Court Rule – Judge Kenneth Grosse

Judge Grosse distributed a working draft for review. He will meet with Nancy Sullins on November 26 to complete the draft. Comments are solicited through January 15. The revised rule will be presented at the next JISC meeting for approval.

Action Item: Judge Grosse will distribute the draft rule via email. Send comments to LouAnn at LouAnn.Rosenkranz@courts.wa.gov.

COMMITTEE/SUBCOMMITTEE REPORTS

Data Dissemination Subcommittee

No report since meetings were combined.

JIS Advisory Committee

No report. Next meeting is in December.

RMAC

No report. Next meeting is in mid-January.

OTHER BUSINESS

There being no further business, the meeting adjourned at 11:45 a.m.

FUTURE MEETINGS

The next JIS Committee meeting will be on January 24, 2003, *10:30 a.m. to 12:00 p.m.* at Two Union Square, Room 1606, Seattle, WA.

The next JIS Data Dissemination Subcommittee meeting will be on January 24, 2003, *9:00 a.m. to 10:30 a.m.*, at Two Union Square, Room 1606, Seattle, WA.