

APPROVED MINUTES
JUDICIAL INFORMATION SYSTEM COMMITTEE
February 3, 2006, 8:30 a.m. to 12:00 p.m.
AOC SeaTac Facility, SeaTac, WA

Members Present:

Justice Bobbe Bridge, Chair
Judge C. Kenneth Grosse, Vice Chair
Mr. Greg Banks
Ms. Pat Crandall
Ms. Cathleen M. Grindle
Judge Glenna Hall
Judge James R. Heller
Mr. William Holmes
Mr. N.F. Jackson
Ms. Janet McLane
Judge Clifford L. Stilz
Ms. Nancy Talner
Judge Michael Trickey, Ex-Officio
Ms. Yolande Williams
Ms. Siri Woods
Judge Thomas J. Wynne

Members Absent:

Ms. Denise Turner

Staff Present:

Ms. Ann Dillon
Mr. Richard Duchaine
Mr. Brian Lonardo
Mr. Dennis Longnecker
Mr. Dexter Mejia
Mr. Manuel Najarro
Ms. Teri Nielsen
Mr. Ramsey Radwan
Mr. Michael Rohrbach
Mr. Dan Sawka
Ms. Kathie Smalley
Ms. Ann Sweeney

Guests Present:

Mr. Rich Flowerree, Gartner Group
Ms. Rosy Spraker, Gartner Group
Ms. Bev Hempleman, OFM
Ms. Barb Miner, King County Clerk
Ms. Kay Newman, WA State Law Library
Ms. Jeri Cusimano, Everett Municipal Court
Ms. Lorena Hollis, Skamania County Clerk
Mr. Don Horowitz, ATJ Board Liaison
Ms. Barbara Brown, Seattle Municipal Court
Ms. Kathy Friedman, Seattle Municipal Court
Ms. Susan King, Seattle Municipal Court
Ms. Julia Ouse, Seattle Municipal Court

CALL TO ORDER

Justice Bridge called the meeting to order at 8:35 a.m. Introductions were made.

Motion: The December 2, 2005 meeting minutes were approved as written.

UPDATES

Executive Committee

Justice Bridge reported on the Executive Committee's January 17, 2006 meeting. At the meeting the JIS Roadmap, governance, and meeting schedules were discussed.

Voter Registration Project

Teri Nielsen, AOC Business Analyst, gave a brief report on the successful project to

provide convicted felon information to the Secretary of State for use in the voter registration database mandated by the federal Help America Vote Act and 2005 state legislation. The new application automates reporting felony convictions and certificates of discharge that result in restoration of voting rights.

JIS ASSESSMENT – 120 DAY PLAN

Rich Flowerree, Gartner consultant, gave a brief overview in which covered Gartner's findings and the work done on the "120 Day Plan" since September of 2005. Richard Duchaine noted that the focus for the meeting is on the assessment of current projects, data integration, and the JIS applications architecture. He stated that decisions on direction in these areas need to be made at the end of the discussion.

Overview of the JIS Roadmap Workshops

Richard Duchaine discussed the two workshops, held in January, which were used to construct the JIS Roadmap. He reviewed the guiding principles and workshop methodologies. The outcome is a high-level decision package. The Roadmap is also a step towards using formal business cases to identify and justify technology projects. AOC's recommendation is focused on commercial-off-the-shelf (COTS) solutions and not to be the owner of source code and, when using COTS software, avoiding modifications. Standardizing our business practice is critical and the hardest hurdle. The 120 day effort included an initial assessment of the off-the-shelf offerings in the form of demonstrations from two very different vendors.

JIS Roadmap Findings and Recommendations

Mr. Duchaine reviewed the priority projects:

Data Integration: The Enterprise Nervous System (ENS) is key to using COTS packages. ENS is a set of tools which act as an information broker to enable different pieces of software to talk to each other using XML.

Reporting and Information Access: The first parts of the public warehouse are now on-line. A future goal is to add accounting data and consider replacing BRIO with something more adaptable and usable for the court. Future data warehouse queries will include criminal defendant case history.

Core Case Management System: The workshops identified what's considered core. The committee agreed that parking should be included in the core.

Resource Management and Scheduling: Mr. Duchaine noted that the judges in the workshops expressed high interest in functionality to enable all court resources to be scheduled and managed comprehensively.

Pre/Post Sentencing Probation: This initiative would support probation activities in both juvenile and limited jurisdiction courts as well as potentially provide tracking tools for specialized, therapeutic courts.

In addition to the five major priorities above, the following two planning projects are recommended:

Judicial Decision Making: The plan is to put a team on the road to meet with judicial associations to brainstorm their needs.

Security Strategy: Planning is needed in parallel with the other efforts.

Janet McLane discussed the need to put together a good case to take to the legislature. To do the JIS Roadmap projects will require a large appropriation in the coming biennium.

In response to a question from N.F. Jackson about how Gartner would grade the Roadmap, Rich Flowerree responded that it is aggressive and doable. N.F. Jackson suggested that it would be desirable to arrange for an ongoing health check by an independent entity.

DECISIONS

CAPS: Motion to approve the staff recommendation to give Yakima the choice of terminating CAPS and reverting to SCOMIS or continuing to use CAPS as is, but with support, during a two year interim until replacement with COTS Resource Management and Scheduling. Approved.

ACORDS: Motion to approve staff recommendation to finish currently committed to enhancements and then place in maintenance mode until it can be replaced. Approved.

JIS Roadmap:

Motion to approve the JIS Roadmap and move forward to next steps. Approved.

Motion to employ an external monitor for assessment. Approved.

OTHER BUSINESS

There was no other business and the meeting adjourned at 12:00 p.m.

FUTURE MEETINGS

The next JIS Committee meeting will be on March 24, 2006, from 9:00 a.m. to 11:00 a.m., at the SeaTac Red Lion, Seattle Room, SeaTac, WA.

The next JIS Data Dissemination Committee meeting will be on March 24, 2006, from 11:00 a.m. to 12:00 p.m., at the SeaTac Red Lion, Seattle Room, SeaTac, WA.