



**Board for Judicial Administration (BJA) Meeting**  
**Friday, September 19, 2014 (9 a.m. – Noon)**  
 AOC SeaTac Office, 18000 International Blvd., Suite 1106, SeaTac

**AGENDA**

<b>1. Call to Order</b>	Chief Justice Barbara Madsen Judge Kevin Ringus	9:00 a.m.
<b>2. Welcome and Introductions</b>	Chief Justice Barbara Madsen Judge Kevin Ringus	9:00 a.m.
<b>Action Items</b>		
<b>3. July 18 Meeting Minutes</b> Action: Motion to approve the minutes of the July 18, 2014 meeting	Chief Justice Barbara Madsen Judge Kevin Ringus	9:05 a.m. Tab 1
<b>4. BJA Standing Committee Member Appointments</b> Action: Motion to approve the BJA standing committee appointments and Chairs	Judge Kevin Ringus Ms. Shannon Hinchcliffe	9:10 a.m. Tab 2
<b>5. BJA Budget Allocations</b> Action: Motion to approve 2014-2015 BJA budget allocations for the Board administration, standing committees and other related committees.	Ms. Shannon Hinchcliffe	9:20 a.m. Tab 3
<b>Reports and Information</b>		
<b>6. GR 31.1 Forms</b>	Mr. John Bell	9:40 a.m. Tab 4
<b>7. 2013 Trial Court Improvement Account Report</b>	Ms. Mellani McAleenan	9:55 a.m. Tab 5
<b>8. BJA Committee Recommendations</b> Public Trust and Confidence, Best Practices, and Trial Court Funding Operations	Ms. Shannon Hinchcliffe	10:15 a.m. Tab 6
<b>Break</b>		10:30 a.m.
<b>9. BJA Education Committee Funding Structure</b>	Mr. Dirk Marler	10:45 a.m. Tab 7
<b>10. Responses to Request for External Committee Charters</b>	Ms. Shannon Hinchcliffe	11:15 a.m. Tab 8

<b>11. Administrative Manager's Report</b>	Ms. Shannon Hinchcliffe	11:45 a.m. Tab 9
<b>12. Other Business</b> Next meeting: October 17 AOC SeaTac Office, SeaTac	Chief Justice Barbara Madsen Judge Kevin Ringus	11:55 a.m.
<b>13. Adjourn</b>		Noon
Persons with a disability, who require accommodation, should notify Beth Flynn at 360-357-2121 or <a href="mailto:beth.flynn@courts.wa.gov">beth.flynn@courts.wa.gov</a> to request or discuss accommodations. While notice five days prior to the event is preferred, every effort will be made to provide accommodations, when requested.		