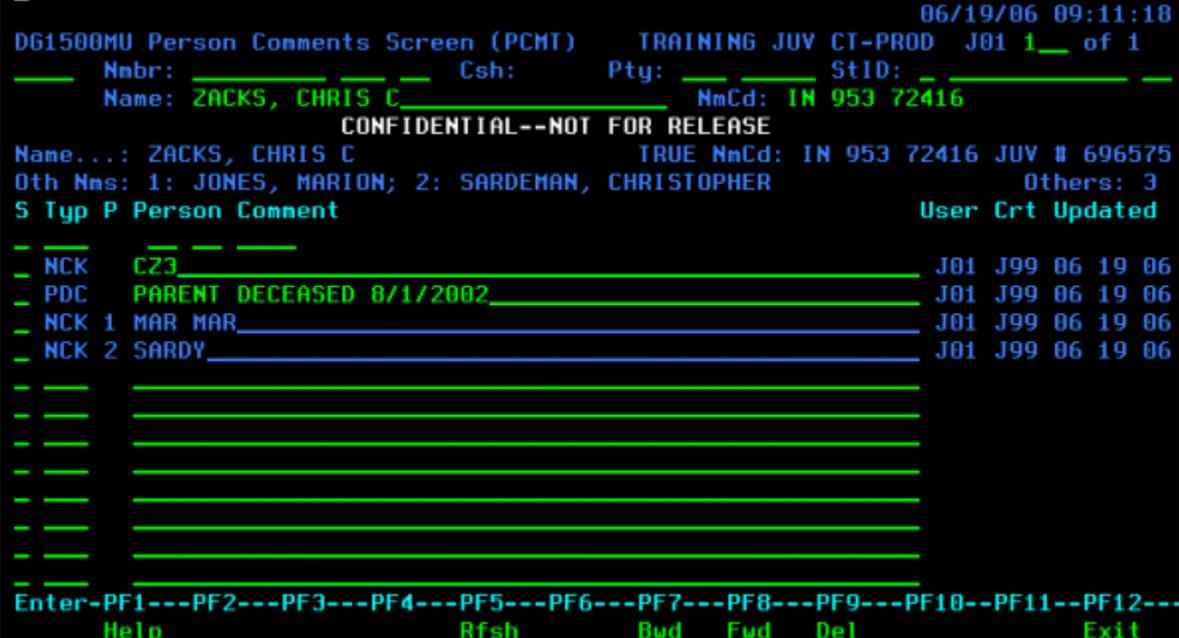


Person Comment (PCMT) Screen

1 CURRENT USE

The Person Comment (PCMT) screen is a screen that is currently available in JIS, however it is only available to the Juvenile Departments. It is used for recording specific details about the person that are not available as fields in the Person (PER) screen, most common being the youth's nicknames that did not qualify as an "Alias" and could not be attached as an AKA name record.



The screen currently includes an entry for a Code Type to be entered followed by a free-form text entry line. Each entry records the user initials that did the entry, their court, and the date the entry was made or updated.

2 PROPOSED FUTURE USE

If this screen was opened up to allow CLJ and Superior Courts (prior to conversion to Odyssey) to use the screen, it could potentially resolve a number of outstanding issues, from data clean-up, ITGs, and future legislation implementation.

- **Data Clean-up** – During the name record clean-up that would be done to implement ITG 215, it would be a good idea to have the bad data that is removed from the PER screen Name field somewhere instead of just deleting it. The data is in an inappropriate field, but it may still be useful to the court so deleting it could be an issue for the courts. Moving it to another location during the clean-up process would allow the courts to access the data if needed. A Type code could be added to indicate the entry is a "Data Clean-up" (DCU). Each section of data removed from a Name line on PER could add the new Type code and the entry could be added to the free-form text line for that Type.

- **Driver's License Field on PER isn't long enough** – The existing Person (PER) screen Driver's License field is not long enough to enter the entire license number for some states. ITG 184 was requesting the existing field be extended, however screen space on the PER screen is at a premium and that change may not be able to be done. On the PCMT screen, though, there is currently a code for the Juvenile Departments to use to enter Out-of-State Driver's License numbers (OSL) with a very long free-form text field to enter the license number, so all state license numbers would fit there. While this code would be VERY handy for the Superior Courts and the CLJ Courts, one other suggestion would be to create new codes for each other state (i.e., NYL = New York License) in the list of states, so the free-form text would include the license number instead of the number and the state. The suggestion was made thinking that future data conversion efforts may be able to pull the number and the state code from there to enter the number and state in the license fields of another system. It would also allow courts, research, and other AOC staff to be able to run statistics on how many records have specific state licenses besides WA. ETP could be programmed to auto-populate the
- **Person Status Entries for Therapeutic Courts** – Closed ITGs 10 and 98 requested a way to document that someone is a veteran for use in a "Veteran's Court" type of Therapeutic Court. Eventually it was decided to document on the case that the person was accepted into one of the various types of Therapeutic Courts, however, each person may have more than one status that needs to be tracked for grant reporting as many courts have grants to fund these specialty court programs. Besides being a veteran and being allowed in the veteran's court program, the court needs to track things like the person's education level (do they have a diploma or GED), their employment status, their housing status, and a few others. Each status that is required to be tracked is currently being done manually according to Janet Skreen. Having a way to indicate a status for a person would be helpful not only to that court that currently has the person in one of their Therapeutic Court programs (I have examples from the CLJ-CMS Person Requirements discussion on needing a person status).
- **Legislation Implementation** – 2014 Engrossed House Bill [1943](#) would require AOC to be able to indicate a status that a person is no longer eligible for Home Detention or Home Monitoring anywhere in the state if they violate their Home Detention/Monitoring once. This is not on a case-by-case basis but is statewide, so there needs to be a way to indicate that a violation makes the person no longer eligible, however we don't want to add just a Yes/No field on the Person (PER) screen because it would be too easy to accidentally type in a "Y" in the field and prevent someone from being allowed Home Detention/Monitoring when they were truly eligible. One suggested solution was having a Person screen flag that could only be added when a code was entered on a case indicating there was a violation, however, there isn't a lot of room for another field on PER. Another suggestion was brought up in the sizing meeting that the Person Comment screen could be used, having the entry on the case re: the violation triggering a comment type code of HOV – Home Detention/Home Monitoring Violation & the associated case number, that is system generated and cannot be removed unless the original case entry is removed. That would help prevent accidental entries of the flag, would allow that status to flag the person details in JABS, and would not impact the already busy PER screen.

Existing list of codes (No Changes):	
ADA	American with Disability Act
DDS	Date of Death Source
J1N	JUVIS Other Person Name (Juvenile Only)
J2A	JUVIS Other Person Address (Juvenile Only)
NCK	Nickname
NOT	Notes
OP	Organization Point of Contact
PDC	Parent Deceased
TBN	Name of Tribe
End Date the following code:	
OSL	Out-of-State Driver's License (Use OTL – Other License)
Reinstate the following codes:	
GNG	Gang Affiliation <i>(Converted to a JCS Alert for the person, must be maintained in JCS on the Alert screen. For juvenile departments not converted to JCS, this remains as a comment on PCMT.)</i>
TWN	Twin <i>(Converted to a JCS Alert for the person, must be maintained in JCS on the Alert screen. For juvenile departments not converted to JCS, this remains as a comment on PCMT.)</i>
USN	Uses Sibling Name <i>(Converted to a JCS Alert for the person, must be maintained in JCS on the Alert screen. For juvenile departments not converted to JCS, this remains as a comment on PCMT.)</i>
Add the following codes:	
ACT	Active Duty Service Member
RNG	Reserve/National Guard Service Member
VET	Veteran
EDS	Education Status
HOS	Housing Status
HOM	Homeless
UNE	Unemployed
PTN	Passport Number
PNC	Person Name Cleanup
Add the following License codes:	
ALL	Alabama
AKL	Alaska
ABL	Alberta (Canada)

ASL	American Samoa (US territory/association)
AZL	Arizona
ARL	Arkansas
BCL	British Columbia (Canada)
CAL	California
COL	Colorado
CTL	Connecticut
DEL	Delaware
DCL	District of Columbia
FLL	Florida
GAL	Georgia
GUL	Guam (US territory/association)
HIL	Hawaii
IDL	Idaho
ILL	Illinois
INL	Indiana
IAL	Iowa
KSL	Kansas
KYL	Kentucky
LAL	Louisiana
MEL	Maine
MBL	Manitoba (Canada)
MHL	Marshall Islands (US territory/association)
MDL	Maryland
MAL	Massachusetts
MXL	Mexico
MIL	Michigan
FML	Micronesia, Federated States of (US territory/association)
AEL	Military – Europe, Africa, Middle East, Canada
APL	Military – Pacific
AAL	Military - The Americas (except Canada)
MNL	Minnesota
MSL	Mississippi
MOL	Missouri
MTL	Montana
NEL	Nebraska
NVL	Nevada
NBL	New Brunswick (Canada)
NHL	New Hampshire
NJL	New Jersey
NML	New Mexico
NYL	New York
NFL	Newfoundland (including Labrador) (Canada)
NCL	North Carolina

NDL	North Dakota
MPL	Northern Mariana Islands (US territory/association)
NTL	Northwest Territory (Canada)
NSL	Nova Scotia (Canada)
NUL	Nunavut (Canada)
OHL	Ohio
OKL	Oklahoma
ONL	Ontario (Canada)
ORL	Oregon
PWL	Palau (US territory/association)
PAL	Pennsylvania
PEL	Prince Edward Island (Canada)
PRL	Puerto Rico (US territory/association)
QCL	Quebec (Canada)
RIL	Rhode Island
SKL	Saskatchewan (Canada)
SCL	South Carolina
SDL	South Dakota
TNL	Tennessee
TXL	Texas
UTL	Utah
VTL	Vermont
VAL	Virginia
VIL	Virgin Islands (US)
WVL	West Virginia
WIL	Wisconsin
WYL	Wyoming
YTL	Yukon Territory (Canada)
OTL	Other License (For Countries not listed or for second license numbers)

3 CHANGES NEEDED FOR FUTURE USE PROPOSAL

Since the screen already exists, the changes to JIS are drastically reduced to allow for solutions to many of the issues outlined above. Here are the changes that would need to be done:

- 1) Add an F2 Key option to the bottom of the Person screen for all users to be able to access the PCMT screen (currently only displays for juvenile users).
- 2) Add PCMT as an available screen-level security option to all court users.
- 3) Update the Comment Type codes that are available for use on PCMT.
- 4) Utilize the PCMT screen for any other programming needs (i.e., implementation of EHB 1943).
- 5) Update ETP to feed out-of-state license numbers automatically to the PCMT screen with the appropriate state code.