



JIS CODES COMMITTEE MEETING
CONFERENCE CALL
WEDNESDAY, JANUARY 9, 2008
11:00 A.M. – 12:00 P.M.

APPROVED MEETING MINUTES

1. Call to Order

Pat Swartos called the meeting to order at 11:05 a.m.

Members Present: Linda Bell, Geri Burt, Linda Enlow, Angie Hollis, Pam Springer, Pat Swartos.

Members Absent: Pat Austin, Jeri Cusimano, Kathy Martin, Carol Vance.

AOC Staff Present: Ronda Lee, Celeste Maris, Charlotte Jensen, Terri Paxton, Robin Trail.

2. Review of October 10, 2007 Minutes

Motion to Approve: Linda Enlow, Seconded: Geri Burt

The October 10, 2007 minutes were approved, as written.

3. Status Report

Robin Trail provided an update of work in Progress: New SCOMIS docket codes – PTORVA, TMORVA, ORPRVA, NTVA have been completed with release notes on November 5, 2007. New BARS codes to accommodate ESHB 1094 Section 220 pilot project, for use of photo radar to catch violators in construction zones have been completed with release notes published January 8, 2008. "Order Restoring Firearms Rights" code. (ORF); AUAP – Authorization for Appointment; RRAC – Request for Reasonable Accommodation for Persons with Disabilities; and SMHI – Sealed Medical and Health Information (Cover Sheet) were all completed December 3, 2007.

Terri Paxton reported on the new procedure for submitting codes requests.

4. Outstanding Codes Requests

➤ **ESERVICE REF. # 070119-000022**

Dismissed after deferred prosecution result code. DD is suggested.

Motion to Approve: Linda Enlow. Seconded by Geri Burt.

Motion Approved.

➤ **ESERVICE REF. # 071213-000007**

Request for JIS Search Form Code (JSEARCH)

Decision to survey counties to see which are using a form.

➤ **Truancy Case Connection Code Recommendation:**

Most courts are adding the parent to a truancy case using the "PAR" connection code. At least one court is using the "RSP" code to add the parents. Current AOC documentation contains the following information:

"You can add the parent as PAR or RSP participant. If there will be a penalty or other accounting, add the Parent as a PAR. You can't have the same person on the case twice as RSP AND PAR."

AOC is requesting a Codes Committee recommendation as to best practice.

Decision to change procedure to remove respondent and only list parents as PAR. Enter Grandparents/Legal Guardian as PAR.

➤ **Order of Disposition on Dependency Code:**

The code ORDD (for “Order of Disposition on Dependency”) was approved at the last meeting. However, there was a problem with using this code. Julie Wittrock sent the following message, upon attempting to implement the new code:

“Ran into a problem installing code ORDD (Order of Disposition on Dependency) – it already exists. It’s an obsolete code w/text “Order of Disposition – Dependency,” and the allowed case type is 6 (Mental). So, I’m guessing that it applied to dependency actions on adults. The Code ORD (Order of Disposition) is recommended instead, and it applies to case types 7 & 8 (Dependency & Offender).

Theoretically, we can undo the replacement code of ORD in the table, and tweak the case type & description text. That wouldn’t affect any really old cases with ORDD, as the docket description is “captured” in the database at the time of entry.”

It is suggested that the new code be implemented as ORDSD.

Motion to reactivate old code ORDD. Motion to Approve: Linda Enlow. Motion to Second: Geri Burt. Motion Approved.

5. Miscellaneous

- Prioritize any new requests approved.
If someone is request a code, and it’s not a pattern form, they should send it to the JIS Codes Committee.
- Schedule for Next Meeting:
March 14, 2008 11:00 a.m.