



JIS CODES COMMITTEE MEETING
CONFERENCE CALL
TUESDAY, JANUARY 13, 2009
11:00 A.M. – 12:00 P.M.

APPROVED MEETING MINUTES

1. Call to Order

Pat Swartos called the meeting to order at 11:05 a.m.

- Members Present: Pat Swartos, Jeri Cusimano, Kathy Martin, Michelle Moore, Pam Springer, Carol Vance, Angie Hollis, and Kathy Seymour.
- Members Absent: Linda Bell, Linda Myhre Enlow, Pat Austin.
- AOC Staff Present: Bill Cogswell, Charlotte Jensen, Tom Dowling, Lori Murphy, Terri Paxton, John O'Connor, Merrie Gough, and Julie Wittrock.

2. Review December 16, 2008 Minutes

Correction to the minutes; Kathy Seymour was present.

Motion to Approve made by Kathy Martin, seconded by Jeri Cusimano.

The December 16, 2008 minutes were approved as written.

3. Update of Work Completed Since Last Meeting: Bill Cogswell

- **eService Ref. # 081217-000016:**

FDRHRG – First Dependency Review Hearing (Proceeding Docket Code for use in Case Type 7)

FDPRHO – First Dependency Review Hearing Order (Docket Code)

- **eService Ref. # 080717-000027:**

Changing hair color "BAL" to "XXX." Terri is asking this one to go to the Data Management Steering Committee.

4. Outstanding Code Requests

- **eService Ref. # 090109-000025:**

ORRACD = Order Re Adequate Cause – Denied

ORRACG = Order Re Adequate Cause - Granted

Merrie Gough reviewed this one with the committee. Her recommendation is to adopt the codes that are on the forms right now. She checked with Kim Eaton (the Association representative on the Pattern Forms Committee), and she said that was fine with her. **Kathy Martin made a motion to Approve this request which was seconded by Jeri Cusimano, and unanimously approved.**

- **eService Ref. #090109-000013:**

PTAPR – Petition to Approve.

NTFDCP–Notice of filing declaration of completion (request is to change code definition to a generic, therefore making available for use in other case types, not just Probate.)

PTORCG – Petition for Order Closing Guardianship.

ORPVFR – Order Approving Final Report (for use with Guardianship cases).

PTAPFR – Petition to Approve Final Report.

NTPASG – Notice Petition to Appoint Successor Guardian.

Merrie Gough also reviewed this one with the committee. The Superior Court Judge's Association asked for a review and approval of guardianship forms, when guardianship is established. Jeri

Cusimano and Kathy Martin stated they reviewed the forms and they looked good. **Kathy Martin made a motion to Approve this request which was seconded by Kathy Seymour, and unanimously approved.**

- **eService Ref. #081226-000009:**

This request is for a JCS condition type code. Per Carol Vance and Angie Hollis, the JCS Workgroup will address this one.

Miscellaneous

Pat Swartos asked about Linda Myhre Enlow's question regarding eService incident #090102-000013 where the PET/RSP were not displaying on a calendar for causes of action are TDR and TRS. Terri Paxton stated she is working on this one, and will follow up with the AOC Maintenance Group.

Prioritization of today's approved requests:

- 1) 090109-000025-New SCOMIS Docket Codes for the Orders regarding cause.
- 2) 090109-000013-New SCOMIS Docket Codes for the Guardianship forms.

Future Meeting

Tuesday, February 24, 2009, 11 a.m.