

**BAILIFF—APPOINTMENT—DUTIES**

The court will appoint a bailiff whose duties shall be to attend all sessions of the court, maintain official hearing records, ensure that proper courtroom procedures are observed and do and perform such other duties as may be required by the court. Additionally, the bailiff is chief security officer for the court, providing and coordinating security on site and when the court travels.

[Adopted effective September 12, 1969.]