



King County

Invites Applications for the position of:

COMMISSIONER KING COUNTY SUPERIOR COURT Annual Salary - \$144,219

OPEN: 08/05/13 CLOSE: 09/16/13

Applications can be requested by contacting kcsc.recruitments@kingcounty.gov

King County Superior Court is committed to equity and diversity in the workplace

WHO MAY APPLY: These positions are open to attorneys licensed to practice in Washington State. King County Superior Court is accepting applications for the positions of Ex Parte Commissioner (one opening) and Family Law Commissioner (two openings). Pursuant to LR 0.10 (e) an eligibility list will be prepared and maintained for three years, from applicants for the above vacant positions.

MATERIALS REQUIRED: The required application forms must be sent to KCSC.recruitments@kingcounty.gov, or to the Human Resources Department, King County Superior Court, 516 Third Avenue, 516 Third Avenue, KCC-SC-0203, Seattle, WA 980104, or hand-delivered to the King County Superior Court Reception Desk, Room C-912 at the address preceding. Application materials must be received by 4:30 PM on or before the closing date.

WORK LOCATION: This position may require working at designated King County Superior Court facilities.

WORK SCHEDULE: These are full-time benefit-eligible positions. Work schedule is normally Monday through Friday, 8:30 a.m. - 4:30 p.m.

PRIMARY JOB FUNCTIONS: Commissioners fill a variety of statutory and constitutional responsibilities and preside over the Ex Parte, Probate, Family Law, Juvenile Court dependency and offender, Mental Illness and Criminal Plea calendars as assigned by the Presiding Judge. They may be designated to sit as judges pro tem from time to time.

MINIMUM QUALIFICATIONS: Membership in good standing with the Washington State Bar Association, with at least five years of recent experience practicing in a relevant area of law. Per RCW 2.24.010 applicants must be United States citizens.

Applicants for the position of Ex Parte Commissioner must have five years' recent experience in the following areas of practice, in at least 50% of his/her practice: Guardianships, Trusts, Estates, or General Civil practice areas; knowledge of Family Law, Protection Orders, or Unlawful Detainer actions helpful.

Applicants for the Family Law positions must have five years' recent experience in the following areas of practice. in at least 50% of her/her practice: Juvenile Law under RCW Title 13 and/or Family Law under RCW Title 26.

A completed criminal records background check form and Washington State Bar Association release are required.

KING COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER. JOB ANNOUNCEMENTS ARE AVAILABLE IN ALTERNATIVE FORMATS FOR PERSONS WITH DISABILITIES.

(206) 296-5209 JOBLINE <http://www.metrokc.gov/ohrm/psd/openings.html> Website Address (206)-296-8535 TTY

Family Law Commissioner Job Description 2013

Duties:

In accordance with RCW 2.24.040, RCW 26.12.060, RCW 28A.225.095, RCW 13.04.021, the Family Law Commissioner's duties include presiding over matters pertaining to Family and/or Juvenile Law and Civil Commitments including but not limited to: the determination or modification of parenting plans, determination of parentage, child custody including non-parental custody, visitation, support, distribution of property or obligations, restraining orders, Domestic Violence Protection Orders, dissolutions of marriage, dissolutions of invalidity, and legal separations for family law cases involving both self-represented persons as well as persons who are represented; all aspects of dependency and termination proceedings as defined in RCW 13.34; and performing other related duties as assigned by the Presiding Judge.

Requirements:

Experience: Applicants must have 5 years' recent experience in the following areas of practice, in at least 50% of his/her practice: Family and/or Juvenile Law.

Knowledge and Abilities:

- a) Knowledge of the judicial system, including but not limited to family law, juvenile law, civil law, King County local rules, statutes, legal principles and case precedents, court procedures, King County Superior Court protocols and King County Superior Court calendaring practices.
- b) Ability to objectively identify, analyze and interpret legal issues, principles, and arguments; direct and control courtroom proceedings in a decisive, orderly and equitable manner, communicate orally and in writing in a concise and effective manner, exercise appropriate judicial temperament and demeanor, and effectively handle pressure in difficult and unexpected situations by responding in a calm and rational manner.
- c) Ability to effectively manage a high volume court calendar including the requisite reading and preparation.
- d) Ability to proficiently use court based technology programs, including ECR and SCOMIS.

Citizenship/Bar Membership: Per RCW 2.24.010, applicants must be a US Citizen and member in good standing of the Washington State Bar Association.

Ex parte Commissioner Job Description 2013

Duties:

In accordance with RCW 2.24.040, the Ex parte and Probate, Guardianship and Trust Department Commissioner's duties include but are not limited to presiding over matters pertaining to Guardianship, Trusts, Probate, commercial and residential Unlawful Detainers; temporary custody/restraining orders in Family Law matters, temporary Domestic Violence Protection Orders, temporary Anti-harassment Protection Orders, or temporary Anti-stalking orders, temporary Sexual Assault Protection Orders, and temporary and final Vulnerable Adult Protection Orders; adoption of children and adults and other orders relating to adoption petitions; Ex Parte and uncontested civil matters of any nature, subject to local rule; dissolutions of marriage, dissolutions of invalidity, and legal separations for uncontested family law cases involving both

self-represented persons as well as persons who are represented; and performing other related duties as assigned by the Presiding Judge.

Requirements:

Experience: Applicants must have 5 years' recent experience in the following areas of practice, in at least 50% of his/her practice: Guardianships, Trusts, Estates, or General Civil practice areas; knowledge of Family Law, Protection Order, or Unlawful Detainer actions helpful.

Knowledge and abilities:

- a) Knowledge of the judicial system, including but not limited to family law, civil law, unlawful detainers, guardianship, trust, and probate law, King County local rules, statutes, legal principles and case precedents, court procedures, King County Superior Court protocols and King County Superior Court calendaring practices.
- b) Ability to objectively identify, analyze and interpret legal issues, principles, and arguments; direct and control courtroom proceedings in a decisive, orderly and equitable manner, communicate orally and in writing in a concise and effective manner, exercise appropriate judicial temperament and demeanor, and effectively handle pressure in difficult and unexpected situations by responding in a calm and rational manner.
- c) Ability to effectively manage a high volume court calendar including the requisite reading and preparation.
- d) Ability to proficiently use court based technology programs, including ECR and SCOMIS.

Citizenship/Bar Membership: Per RCW 2.24.010, applicants must be a US Citizen and member in good standing of the Washington State Bar Association.