



## King County

Invites Applications for the Position of:

### **Commissioner or Judge Pro-Tempore, Juvenile Offender Calendar**

Apply online at <http://www.kingcounty.gov/jobs>

*King County is committed to equity and diversity in the workplace. In addition, the county is committed to recruiting and maintaining a quality workforce that shares our guiding principles: collaborative, service-oriented, results-focused, accountable, innovative, professional and fair and just.*

**OPENING DATE/TIME:** 06/05/14 12:00 AM (GMT -8:00)

**CLOSING DATE/TIME:** 08/15/14 04:30 PM (GMT -8:00)

**SALARY:** \$79.24 /Hour

**LOCATION:** King County Youth Service Center - 1211 East Alder Ave, Seattle

**JOB TYPE:** Temporary

**DIVISION:** King County Superior Court

**JOB NUMBER:** 2014-03958

**SUMMARY:**

Successful applicants for this position will be placed on a list maintained by the Court, and may be called to duty if needed, per King County Superior Court Local Rule 0.11. *Pro Tempore* Commissioners or Judges preside over a calendar when a sitting judicial officer is unavailable. A list of *Pro Tempore* Commissioners will be maintained by the Court for the Juvenile Offender calendar. *Pro Tempore* Commissioners serve at the pleasure of the court.

**Who May Apply:** This position is open to attorneys licensed to practice in Washington.

**Work Schedule:** This is an intermittent, temporary position, filling in when a sitting judicial officer is unavailable. The hours of work are typically between 8:30 AM and 4:30 PM, Monday

through Friday.

**Work Location:** King County Youth Services Center - 1211 East Alder Ave, Seattle

**Materials Required:** A completed application, including cover letter and Supplemental Questions, must be received by 4:30 PM on or before the closing date. **Postmarks are not accepted. Applicants must provide a completed Declaration of United States Citizenship (per RCW 2.24.010), a criminal records background check form, and a release allowing Superior Court to review Washington State Bar Association records. These forms may be obtained by contacting King County Superior Court Human Resources at: [KCSC.Recruitments@kingcounty.gov](mailto:KCSC.Recruitments@kingcounty.gov). Signed copies of these forms must be attached to the completed application, along with a resume and cover letter.**

**JOB DUTIES:**

Pro-Tempore Commissioners/Judges preside over Juvenile Offender calendars and Becca non-offender calendars. Depending on the calendar, pro tem commissioners/judges may preside over first appearance, arraignment, modification, fact finding or disposition hearings. The pro tem judicial officer will sit either as a commissioner pro tempore or a judge pro tempore based on the nature of the calendar and the needs of the court.

**EXPERIENCE, QUALIFICATIONS, KNOWLEDGE, SKILLS:**

Applicants must meet the requirements of RCW 2.24.010. Membership in good standing with the Washington State Bar Association, with no history of discipline by the Washington State Bar Association, is required. Must be able to use personal computers and Microsoft Office programs.

At least five years of experience practicing in criminal law, including two years of experience in cases brought under RCW Title 13, is required. Experience with ARY/CHINS and Truancy calendars, as well as offender work, is desirable.

**SUPPLEMENTAL INFORMATION:**

**Special Requirements and Mandatory Training:** A completed criminal records background check form, Washington State Bar Association release and citizenship confirmation form are required. Successful applicants will be required to complete mandatory training prior to assignment.

**Selection Process:**

Application materials will be screened for qualifications pursuant to GR 29(f)(12) and LR 0.11

**Note: Online applications are preferred. However, if you cannot apply online, go to [www.kingcounty.gov/jobs](http://www.kingcounty.gov/jobs) for other options.**

**If you need an accommodation in the recruitment process or an alternate format of this announcement, please inquire directly with the contact listed on the job announcement or the department's Human Resources Service Delivery Manager.**

