



EMPLOYMENT OPPORTUNITY

- This recruitment is available only to Thurston County employees and individuals on the recall/rehire list.
- This recruitment is open to the public.

POSITION TITLE:	Systems Manager	DEPARTMENT:	Clerk's Office
CLOSING DATE:	August 14, 2015, 5 p.m.	POSITION #:	05R00133
SALARY RANGE:	\$6,271 - \$8,361 / month	FTE:	1.0
EMPLOYMENT TYPE:	Regular, Full-Time Employee	ELIGIBLE FOR BENEFITS:	YES
CONTACT PERSON:	Tawni Sharp	PHONE #:	(360) 786-5743
UNION:	YES		

SUMMARY OF DUTIES:

The Systems Manager has dual responsibility for the office's/department's specific knowledge and in-depth experience in information technology coupled with management responsibility of an assigned division. Incumbents are responsible to ensure the information systems are running at optimal performance to support users on the software applications and desktop applications, resolve problems and research answers and solutions as needed. Ensures the protection and integrity of the software operating system through the appropriate security measures. Performs other duties as assigned.

To be considered for this position, please apply at [TC Human Resources](#)

QUALIFICATIONS:

Bachelor's degree in computer science or closely related field and five years' experience with demonstrated progressive responsibility in database management and computer technology combined with at least three years of experience in a supervisory capacity. Previous experience with the functions and processes related directly to the assigned department function is highly desirable.

Knowledge of desktop operating systems, available software products related to assigned department; principles of data management, workflow processes and goals, web-based applications and web services, and applicable programming languages; principles of local area network management and basics of data transfer utilities are essential.

Depending upon area of assignment, knowledge and experience related to specific department's needs and objectives. Must have a clear knowledge and considerable background of the department served.

Knowledge of pertinent local, state and federal laws.

Ability to interpret policies and procedures and to analyze complex problems.

Ability to prioritize work, meet deadlines, and manage a database.

Current Washington State Driver's License or have requested and obtained an appropriate accommodation.