



Washington Courts Employment Opportunity

Administrative Office of the Courts

ENTERPRISE ARCHITECT - IT

Office of Architecture & Strategy

Our Mission: Advance the efficient and effective operation of the Washington Judicial System.

The Administrative Office of the Courts (AOC) is looking for top-performing employees who embody its core values of integrity, service excellence, visionary leadership, collaboration, and teamwork. It is committed to both employee growth and work-life balance.

Our diversity and inclusion efforts include embracing different cultures, backgrounds, and perspectives while fostering growth and advancement in the workplace.

Job #: 2021-70
Status: Regular, Full-Time
Location: Olympia, Washington
Salary: Range 75: \$88,644 - \$116,352 per year (DOQ)
Opens: September 21, 2021
Closes: Open until filled. AOC reserves the right to close the recruitment at any time.

The Administrative Office of the Courts closely monitors COVID-19 pandemic updates and follows the state's health and safety recommendations for the community and our employees. We will be conducting our recruitment process remotely.

Note: Per [Washington State Supreme Court Order No. 25700-B-669](#), employees of the Supreme Court and the Administrative Office of the Courts must be fully vaccinated no later than November 1, 2021. If offered employment, your vaccine status will be verified at your new employee onboarding. Please note medical or religious accommodation may be available, once an offer of employment is made.

POSITION PROFILE

An Enterprise Architect sets the direction and establishes the approach of an organization's operations, improves the IT infrastructure, and optimizes their business operations. The Enterprise Architect works to integrate the organization's information applications and programs into general business processes.

Enterprise Architects are responsible for designing architecture for the organization on an enterprise level covering the 5 core areas of architecture (business, systems/applications, data, infrastructure, and security). They define system and application architecture and provide vision, problem anticipation and problem solving ability to the organization. Enterprise Architects participate in creating strategies and policies to meet overall business goals. They oversee the implementation of the architecture and provide guidance for adjustments to engineering teams and management.

Reporting to the Office of Architecture and Strategy Manager, this expert level professional works under general supervision to develop system architecture and designs in support of projects and applications primarily but not limited to the Courts Lines of Business. This position also interacts regularly with Solutions Architects, executive leadership, agency management, all levels of division staff, and staff assigned to specific projects.

DUTIES AND RESPONSIBILITIES

- Coordinates the development and maintenance of enterprise strategy and roadmaps in support of the business strategy, goals, and objectives;
- Manages AOC policies and standards in all 5 domains of enterprise architecture
- Drives the process of cultural and technical changes requires to achieve enterprise goals
- Provides education services to key internal and external stakeholders via 1:1 meetings to formal training
- Works with system engineer teams to ensure adherence to policies, standards and strategies
- Provides architectural recommendations to Judicial Information Systems Committee (JISC) and other judicial committees
- Verifies solution designs comply with reference architecture, strategies, policies and standards
- Researches business and technology trends that may benefit or impact the enterprise.
- Leads pilots and proof of concept work in feasibility studies
- Manages JISC data standards and other core enterprise domain models
- Determining and implementing build versus buy strategies, mentor personnel, and views of the overall business strategy.
- Accomplish work objectives in cooperation with agency, court and state colleagues and officials
- Performs other duties as required

Key Competencies:

- Strong Verbal and written communication skills
- Strong interpersonal skills
- Team leadership and motivational skills
- Excellent technical, analytical and project management skills
- UML Modelling Experience
- Technical research experience
- Knowledge of management principles and effective project management
- Able to effectively coordinate multiple bodies of work simultaneously
- Broad based understanding of information technology methods and practices
- Ability to translate complex subject using easily understood graphical and non-graphical depictions
- Able to work independently
- Able to develop strategy and multi-year roadmaps
- Knowledge of industry standard enterprise architecture frameworks
- Knowledge of key technology and business trends such as cloud computing, integration architectures, mobile computing, etc.

For more information about the job's typical job duties and responsibilities, click on this [Job Description](#) found at Washington Courts [Careers](#) page.

REQUIRED QUALIFICATIONS AND CREDENTIALS

- A Bachelor's degree, Master's degree or post-graduate work preferred; **AND**
- Minimum four (4) years of experience as a solution architect or senior engineering lead.
- 10 years of progressively responsible experience working in the development and design of complex information systems.
- Additional qualifying experience may substitute for education on a year for year basis.

Relevant experience may substitute for education on a year for year basis.

THE IDEAL APPLICANT WILL ALSO HAVE SOME OR ALL OF THE FOLLOWING EXPERIENCE, EDUCATION, KNOWLEDGE, SKILLS, AND ABILITIES

- One or more certifications in the area of architecture such as The Open Group Architecture Framework (TOGAF), Microsoft professional certifications, etc.
- Other IT architecture training or professional IT architecture related certifications
- Organizational Capability Modelling Experience
- Process Modelling Experience
- Data Modelling Experience
- System Modelling Experience

HOW TO APPLY / APPLICATION REQUIREMENTS

Interested applicants who meet the qualifications and competencies in this announcement are encouraged to apply for this opportunity.

The following items are **REQUIRED** for your application to be considered complete. Note: ALL sections of the Application must be completed, and relevant experience meeting the qualifications must be reflected on the application.

1. **Cover Letter** (no more than two pages)
2. **Resume** (chronological)
3. **Judicial Branch/AOC Application for Employment**
4. **You may include a small sample of your work. This includes a roadmap, an architect artifact, etc. no more than 5-7 pages in length.**

A chronological resume may be submitted as a supplement; but not a substitute for a fully completed application.

The Judicial Branch/AOC Application for Employment can be found at <https://www.courts.wa.gov/employ/Application.pdf>, under Current Openings, click on Washington Courts; the AOC. Application for Employment is located at the bottom of the page. Late applications will not be accepted when a deadline is expressed.

Please email all application materials to: employment@courts.wa.gov in a PDF format (Word documents are also accepted).

Application materials will also be accepted by regular mail or by fax:

Administrative Office of the Courts
Attn: Human Resources
PO Box 41170, Olympia, WA 98504-1170

Fax number: (360) 586-4409

General suggestions for creating a good application packet:

- Read the job posting very carefully. Find out as much as you can about the position.
- Make sure you are very diligent in following all the application instructions. Include all requested documentation.
- Ensure your application and cover letter (if requested) directly address how you meet each of the required and desired qualifications.
- Make sure your application and cover letter reflect your best writing.

The initial screening will be based on the content and completeness of your application materials. Applications with comments such as "see attachments" or "N/A" will be considered incomplete.

IMPORTANT INFORMATION

- The workweek may fluctuate depending on workload or agency needs.
- Overnight travel may be required based on business needs.
- This position is not covered under the overtime provisions of the Fair Labor Standards Act (FLSA).

The AOC is an equal opportunity employer and does not discriminate based on gender, pregnancy, race, color, national origin, ancestry, religion, creed, physical, mental or sensory disability (actual or perceived), use of a service animal, marital status, sexual orientation, gender identity or expression, veteran or military status, age, HIV or Hepatitis C status, or any other basis protected by federal or state law. Persons of disability needing assistance in the application process, or those needing this announcement in an alternative format, please contact Melody Long, AOC Human Resource Office, at (360) 704-4143, or fax (360) 586-4409, or via email to Employment@courts.wa.gov.

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and complete the required employment eligibility verification form upon hire.

SPECIAL NOTE: Before a new hire, a background check, including criminal history, will be conducted. Information from the background check will not necessarily preclude employment but will be considered in determining the applicant's suitability and competence to perform in the job.

ADDITIONAL INFORMATION ABOUT AOC

The Administrative Office of the Courts (AOC) is located in Olympia, Washington, on Interstate 5 between Seattle, Washington, and Portland, Oregon. Olympia and the surrounding Thurston

County area offer numerous social, recreational, educational, and cultural opportunities. Natural features include Puget Sound, the Olympic National Park to the west, and Mt. Rainier to the east. Mount St. Helens and the Pacific Ocean beaches are within a two-hour drive of the city.

Great benefits (paid vacation and sick leave; health, life and disability insurance; retirement options and leave for military and civil service), a team-oriented culture, and a balance of family and work-life in a wonderful community are just a few rewards of choosing a career in the judicial branch of Washington State government. We offer leading-edge technology, a broad range of career opportunities, and an opportunity to make a real difference in people's lives.

See www.courts.wa.gov/employ for more information about Washington Courts, Compensation, and Benefits.