



# Washington Courts Employment Opportunity

## Administrative Office of the Courts

### SENIOR SYSTEM INTEGRATOR

#### Courts of Limited Jurisdiction Case Management System Project

**Our Mission:** Advance the efficient and effective operation of the Washington Judicial System.

The Administrative Office of the Courts (AOC) is looking for top-performing employees who embody its core values of integrity, service excellence, visionary leadership, collaboration and teamwork. It is committed to both employee growth and work-life balance.

Our diversity and inclusion efforts include embracing different cultures, backgrounds and perspectives while fostering growth and advancement in the workplace.

- Job #:** 2021-79
- Status:** Regular, Full-Time\*
- Location:** Olympia, Washington
- Salary:** Range 70: \$78,408 - \$102,816 per year (DOQ)
- Opens:** October 29, 2021
- Closes:** Open until filled. The first review of applications received will be on November 12, 2021. Candidates are encouraged to apply early. AOC reserves the right to close the recruitment at any time.

**\*Duration:** This is a project position and is dependent on continued project funding. Funding is anticipated to continue through fall 2025. Benefits are included with this position

Most positions require residency in Washington State. If you are invited to interview and currently reside outside Washington State, you may seek more information about residency requirements from the AOC hiring manager for this recruitment.

**The Administrative Office of the Courts closely monitors COVID-19 pandemic updates and follows the state's health and safety recommendations for the community and our employees. We will be conducting our recruitment process remotely.**

**Note:** All AOC employees must be fully vaccinated against the COVID-19 virus by November 1, 2021. Please note that any offer of employment is contingent upon the candidate providing verification of their vaccine status, having an approved medical accommodation, or having an approved religious accommodation. No start date will be approved until the candidate has verified their vaccine status or an approved accommodation.

#### POSITION PROFILE

The Courts of Limited Jurisdiction Case Management System (CLJ-CMS) project is seeking a senior level integrator to join a high functioning project team as they implement a statewide case-management system to support the states district and municipal courts. This position is crucial to ensuring that the technical team is prepared for the integration between the selected vendor and the AOC/Court supported applications.

This position has the primary responsibility to oversee the integration of local court applications with the CLJ-CMS application, ensuring that all integrations are maintained, tested and accurate. This position will participate in design reviews of high risk, high impact statewide systems and services, provide technical mentorship and guidance to system support staff and review work for accuracy and applicability.

Reporting to the CLJ-CMS Project Manager, this senior level position is expected to perform independently and has decision-making responsibility commensurate with the role. This position may interact regularly with executive leadership, agency management, division staff, and court users at all levels.

*Detailed information (scope of responsibility, essential activities, and key competencies, etc.) can be found by viewing the [Job Description](#) at Washington Courts [Careers](#), under Current Openings, click on Washington Courts and the Announcement.*

### REQUIRED QUALIFICATIONS AND CREDENTIALS

- A Bachelor's degree in Information Technology, Computer Science, Business Administration, Public Administration or closely allied field; **AND**
- Eight (8) years of progressively responsible experience working with complex information technology systems.

*A combination of education and experience demonstrating a working knowledge of the duties, responsibilities and key competencies may substitute for the qualifications listed.*

### THE IDEAL APPLICANT WILL ALSO HAVE SOME OR ALL OF THE FOLLOWING EXPERIENCE, EDUCATION, KNOWLEDGE, SKILLS, AND ABILITIES

- 4+ years of experience in:
  - Client/server or n-tier development
  - Object oriented development (dotnet)
  - SQL 2012 or higher, programmable objects such as stored procedures
  - automated system testing
- 2+ years of experience in:
  - Web services development
  - Automated system testing
  - Analysis experience
- Working knowledge in software development methodologies, design, and implementation.
- Experience in analytical thinking, problem solving, troubleshooting, resolving conflicts and bringing others to consensus.
- Experience in handling multiple competing priorities and producing quality detailed work within tight time frames.
- Experience with performance monitoring, tuning and capacity planning.
- Experience building/using automated build and deploy pipeline.
- Experience working with:
  - JSON and XML
  - JavaScript development and testing frameworks
  - ASP.NET Core MVC
  - Middleware solutions
    - BizTalk
    - Azure Web Services
- Experience in:

- Interpreting complex instructional manuals, guidelines, and procedures
- Creating Unit tests
- Scripting for automation and integration
- Version control systems

## HOW TO APPLY / APPLICATION REQUIREMENTS

Interested applicants who meet the qualifications and competencies in this announcement are encouraged to apply for this opportunity.

The following items are **REQUIRED** for your application to be considered complete. Note: ALL sections of the Application must be completed, and relevant experience meeting the qualifications must be reflected on the application.

1. **Cover Letter** (no more than two pages)
2. **Resume** (chronological)
3. **Judicial Branch/AOC Application for Employment**

***A chronological resume may be submitted as a supplement; but not a substitute for a fully completed application.***

The Judicial Branch/AOC Application for Employment can be found at <https://www.courts.wa.gov/employ/Application.pdf>, under Current Openings, click on Washington Courts; the AOC. Application for Employment is located at the bottom of the page. Late applications will not be accepted when a deadline is expressed.

**Please email all application materials to: [employment@courts.wa.gov](mailto:employment@courts.wa.gov) in a PDF format (Word documents are also accepted).**

**Application materials will also be accepted by regular mail or by fax:**

**Administrative Office of the Courts  
Attn: Human Resources  
PO Box 41170, Olympia, WA 98504-1170**

**Fax number: (360) 586-4409**

General suggestions for creating a good application packet:

- Read the job posting very carefully. Find out as much as you can about the position.
- Make sure you are very diligent in following all the application instructions. Include all requested documentation.
- Ensure your application and cover letter (if requested) directly address how you meet each of the required and desired qualifications.
- Make sure your application and cover letter reflect your best writing.

The initial screening will be based on the content and completeness of your application materials. Applications with comments such as "see attachments" or "N/A" will be considered incomplete.

## IMPORTANT INFORMATION

- The workweek may fluctuate depending on workload or agency needs.
- Overnight travel may be required based on business needs.

- This position is not covered under the overtime provisions of the Fair Labor Standards Act (FLSA).

*The AOC is an equal opportunity employer and does not discriminate based on gender, pregnancy, race, color, national origin, ancestry, religion, creed, physical, mental or sensory disability (actual or perceived), use of a service animal, marital status, sexual orientation, gender identity or expression, veteran or military status, age, HIV or Hepatitis C status, or any other basis protected by federal or state law. Persons of disability needing assistance in the application process, or those needing this announcement in an alternative format, please contact Melody Long, AOC Human Resource Office, at (360) 704-4143, or fax (360) 586-4409, or via email to [Employment@courts.wa.gov](mailto:Employment@courts.wa.gov).*

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and complete the required employment eligibility verification form upon hire.

**SPECIAL NOTE: Before a new hire, a background check, including criminal history, will be conducted. Information from the background check will not necessarily preclude employment but will be considered in determining the applicant's suitability and competence to perform in the job.**

#### ADDITIONAL INFORMATION ABOUT AOC

The Administrative Office of the Courts (AOC) is located in Olympia, Washington, on Interstate 5 between Seattle, Washington, and Portland, Oregon. Olympia and the surrounding Thurston County area offer numerous social, recreational, educational, and cultural opportunities. Natural features include Puget Sound, the Olympic National Park to the west, and Mt. Rainier to the east. Mount St. Helens and the Pacific Ocean beaches are within a two-hour drive of the city.

Great benefits (paid vacation and sick leave; health, life and disability insurance; retirement options and leave for military and civil service), a team-oriented culture, and a balance of family and work-life in a wonderful community are just a few rewards of choosing a career in the judicial branch of Washington State government. We offer leading-edge technology, a broad range of career opportunities, and an opportunity to make a real difference in people's lives.

See [www.courts.wa.gov/employ](http://www.courts.wa.gov/employ) for more information about Washington Courts, Compensation, and Benefits.