



Washington Courts Employment Opportunity

Administrative Office of the Courts

JUVENILE DETENTION ALTERNATIVES RESEARCHER (SENIOR RESEARCH ASSOCIATE) For the Washington State Center for Court Research

(Temporary Project-Funded Position)

Our Mission: Advance the efficient and effective operation of the Washington Judicial System.

The Administrative Office of the Courts (AOC) is looking for top-performing employees who embody its core values of integrity, service excellence, visionary leadership, collaboration and teamwork. It is committed to both employee growth and work-life balance.

Our diversity and inclusion efforts include embracing different cultures, backgrounds and perspectives while fostering growth and advancement in the workplace.

Job #: 2021-85
Status: Regular, Full-Time*
Location: Olympia, Washington
Salary: Range 70: \$78,408 — \$102,816 annually (DOQ)
Opens: November 12, 2021
Closes: Open until filled; first review of applications to begin on December 1, 2021. Candidates are encouraged to apply early. AOC reserves the right to close the recruitment at any time.

***Note:** This is a temporary project-funded position and is dependent on continued project funding. Funding is anticipated to continue through **June 30, 2023**. Benefits are included with this position.

The Administrative Office of the Courts is closely monitoring the COVID-19 pandemic and following the state's health and safety recommendations for the community and our employees. We will be conducting our recruitment process remotely.

Note: Per [Washington State Supreme Court Order No. 25700-B-669](#), employees of the Supreme Court and the Administrative Office of the Courts must be fully vaccinated no later than November 1, 2021. If offered employment, your vaccine status will be verified at your new employee onboarding. Please note medical or religious accommodation may be available, once an offer of employment is made.

POSITION PROFILE

The Administrative Office of the Courts (AOC) seeks a Juvenile Detention Alternatives Researcher to work within its Washington State Center for Court Research (WSCCR).

Juvenile detention admissions in Washington State have been steadily decreasing in recent years. However, at the state level, little is known about local jurisdictions' use of detention alternative programs, including electronic monitoring, reporting centers, and community service. The Washington State Legislature has instructed AOC to conduct research on detention alternatives, and has provided funding for a two-year project beginning immediately. Funding ends on June 30, 2023.

As a Juvenile Detention Alternatives Researcher, the successful candidate will work as part of a dynamic group of professional researchers whose work informs policies, programs, and practices in Washington's state courts. The Researcher will work under the direct supervision of the manager of WSCCR and will receive support and direction from one of WSCCR's Senior Research Associates who is responsible for statewide juvenile detention research.

The successful candidate is knowledgeable about the juvenile justice system and has experience with research dealing with the equal administration of justice. They have a successful track record of social science analysis of complex issues using quantitative methods, including analysis of data collected in administrative or case management systems.

The Researcher will be responsible for working directly with juvenile courts, state-level stakeholders and decision makers, and AOC's data management specialists to complete this project. Specific goals include, but are not limited to: facilitating the establishment of shared definitions across jurisdictions, coordinating historical (past ten year) data collection, analysis and reporting of existing data, and planning for ongoing future data collection. Because communication is an important aspect of the work, the candidate must have excellent writing and presentation skills.

With AOC's WSCCR, the Researcher will join a tight-knit team of skilled researchers who work on topics that are relevant to the issues we see in the justice system today. The Researcher will be empowered to be creative and think boldly. The Researcher will join a team of leaders in applied research, produce research that matters, and be a part of making justice for all a reality in Washington state courts.

Detailed information (scope of responsibility, essential activities, and key competencies, etc.) can be found by viewing the [Job Description](#) at Washington Courts [Careers](#), under Current Openings, click on Washington Courts and the Announcement.

REQUIRED QUALIFICATIONS AND CREDENTIALS

- A Master's degree in criminal justice or other social science field including graduate training in research methods and statistics, **AND**
- Five (5) years of professional work conducting empirical field research in an applied or graduate setting, **AND**
- At least two (2) articles either accepted or published **OR**
- At least two (2) professional project reports documenting the execution of research efforts, including formulation of conclusions & recommendations.

A combination of relevant education and experience demonstrating a working knowledge of the functions and responsibilities of Senior Research Associate may be considered in the meeting the qualifications.

HOW TO APPLY / APPLICATION REQUIREMENTS

Interested applicants who meet the qualifications and competencies in this announcement are encouraged to apply for this opportunity.

The following items are **REQUIRED** for your application to be considered complete. **Note: ALL sections of the Application must be completed, and relevant experience must be on the application.**

1. **Cover Letter** (no more than two pages)
2. **Resume** (chronological)
3. **Judicial Branch/AOC Application for Employment**
4. **A professional writing sample authored by the applicant no longer than ten (10) pages.**

The Judicial Branch/AOC Application for Employment can be found at www.courts.wa.gov/employ, under Current Openings, click on Washington Courts; the AOC. Application for Employment is located at the bottom of the page.

It is preferred applications be emailed to employment@courts.wa.gov in a PDF format (Word documents are also accepted).

You can also mail your materials to:

**Administrative Office of the Courts
Attn: Human Resources
PO Box 41170, Olympia, WA 98504-1170**

Faxed copies can be sent to 360-586-4409.

Late applications will not be accepted when a deadline is expressed. The Judicial Branch/AOC Application for Employment can be found at www.courts.wa.gov/employ, under Current Openings, click on Washington Courts; the Application is located at the bottom of the page.

General suggestions for creating a good application packet:

- Read the job posting very carefully. Find out as much as you can about the position.
- Make sure you are very diligent in following all the application instructions. Include all requested documentation.
- Ensure your application and cover letter (if requested) directly address how you meet each of the required and desired qualifications.
- Make sure your application and cover letter reflect your best writing.

The initial screening will be based on the content and completeness of your application, and the materials submitted. All information may be verified and documentation may be required. Applications with comments such as "see attachments" or "N/A" will be considered incomplete.

IMPORTANT INFORMATION

- The workweek may fluctuate depending on workload or agency needs.
- Overnight travel may be required based on business needs.
- This position is not covered under the Fair Labor Standards Act (FLSA).

The AOC is an equal opportunity employer and does not discriminate based on gender, pregnancy, race, color, national origin, ancestry, religion, creed, physical, mental or sensory disability (actual or perceived), use of a service animal, marital status, sexual orientation, gender identity or expression, veteran or military status, age, HIV or Hepatitis C status, or any other basis protected by federal or state law. Persons of disability needing assistance in the application process, or those needing this announcement in an alternative format, please contact Melody Long, AOC Human Resource Office, at (360) 704-4143, or fax (360) 586-4409, or via email to Employment@courts.wa.gov.

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and complete the required employment eligibility verification form upon hire.

SPECIAL NOTE: Before a new hire, a background check, including criminal history, will be conducted. Information from the background check will not necessarily preclude employment but will be considered in determining the applicant's suitability and competence to perform in the job.

ADDITIONAL INFORMATION ABOUT AOC

The Administrative Office of the Courts (AOC) is located in Olympia, Washington, on Interstate 5 between Seattle, Washington, and Portland, Oregon. Olympia and the surrounding Thurston County area offer numerous social, recreational, educational, and cultural opportunities. Natural features include Puget Sound, the Olympic National Park to the west, and Mt. Rainier to the east. Mount St. Helens and the Pacific Ocean beaches are within a two-hour drive of the city.

Great benefits (paid vacation and sick leave; health, life and disability insurance; retirement options and leave for military and civil service), a team-oriented culture, and a balance of family and work-life in a wonderful community are just a few rewards of choosing a career in the judicial branch of Washington State government. We offer leading-edge technology, a broad range of career opportunities, and an opportunity to make a real difference in people's lives.

See www.courts.wa.gov/employ for more information about Washington Courts, Compensation, and Benefits.