



EMPLOYMENT OPPORTUNITY

- This recruitment is available only to Thurston County employees and individuals on the recall/rehire list.
- This recruitment is open to the public.

POSITION TITLE: Court Security Supervisor	DEPARTMENT: Superior Court
CLOSING DATE: 1/4/2016	POSITION #: 06-R-00185
SALARY RANGE: \$3,688 - \$4,905 / month	FTE: 1.00
EMPLOYMENT TYPE: Regular, Full-Time	ELIGIBLE FOR BENEFITS: YES
CONTACT PERSON: Pam Hartman-Beyer	PHONE #: (360) 786-5559
UNION: NO	

SUMMARY OF DUTIES:

Under the general direction of Superior Court, the Court Security Supervisor oversees the coordination of the day-to-day operations for the protection and security of the Thurston County Courts. Makes arrests, and probable cause arrests without a warrant. Develops and implements security measures and methods to ensure a safe environment for the Thurston County Courts and respective facilities. Defines and maintains strategic security plans and programs in the event of a security breach or emergency situations. Tracks and monitors security records and makes recommendations for improvements based on findings. Investigates security breaches and develops procedures to address and resolve. Prepares, monitors, and manages Security Unit's budget incorporating cost-conscious methods in managing expenditures.

Plans, organizes and supervises the work of security personnel and on-call staff. Recommends selection of staff, orientation, training, performance evaluations, counseling, and recommends disciplinary action. May perform any or all of the duties of subordinates in support of the facilities security operations.

Supervises the security, scheduling, program coordination, collection and analysis of security data, and reviews and maintains security records.

Develops policies and procedures that reduce security risk and ensure public safety while visiting the courthouse facilities.

Coordinates security unit's response to emergencies and disasters. Identifies measures and manages contingencies.

QUALIFICATIONS:

- Must have college level courses or work experience in supervision or management, and five years experience in law enforcement, including experience with security measures, devices. Must have at least two years direct supervisory experience.
- Must be a graduate of the Criminal Justice Training Commission basic Law Enforcement Academy.
- Must meet standards and obtain a Limited Commission from the Thurston County Sheriff's Office within 30 days of hire.
- Must pass a background investigation which may include but is not limited to employment history, criminal history, psychological, and/or polygraph examinations.
- Must possess, or obtain upon hire, a concealed weapons permit from the State of Washington. Must be trained in the use of a short firearm, with requirement to successfully re-qualify with the Thurston County Sheriff's Office annually.
- Valid State Driver's License.
- Upon hire must maintain a valid First Aid Card with certification in the use of the Life Pak Emergency Defibrillator.

OTHER POSITION RELATED INFORMATION:

To be considered for this position, please apply at [TC Human Resources](#).

Note: This classification and work group are currently under review. The incumbent may assist with the ongoing evaluation, position changes, and reorganization set forth for this work group; including changes to this position.

Contact Person: Pam Hartman-Beyer (360) 786-5559

This position is:

- NOT Represented by a Union
- Eligible for benefits
- Eligible for overtime under the Fair Labor Standards Act (FLSA)

Items required for consideration:

- Application
- Cover Letter
- Resume