

## FAMILY

### COUNTY SUPERIOR COURT

#### Case Information Cover Sheet (CICS)

Case Number \_\_\_\_\_ Case Title \_\_\_\_\_

Attorney Name \_\_\_\_\_ Bar Membership Number \_\_\_\_\_

Please check one category that best describes this case for indexing purposes. Accurate case indexing not only saves time in docketing new cases, but helps in forecasting needed judicial resources. Cause of action definitions are listed on the back of this form. Thank you for your cooperation.

- |                                |   |                                |   |
|--------------------------------|---|--------------------------------|---|
| <input type="checkbox"/> ADP   | Adoption                                    | <input type="checkbox"/> OSC   | Out-of-State Child Custody                |
| <input type="checkbox"/> ARY   | At-Risk Youth                               | <input type="checkbox"/> PAT   | Parentage – Parental Determination        |
| <input type="checkbox"/> CHN   | Confidential Name Change                    | <input type="checkbox"/> PPR   | Initial Pre-Placement Report              |
| <input type="checkbox"/> CIR   | Committed Intimate Relationship             | <input type="checkbox"/> PPS   | Parenting Plan / Child Support            |
| <input type="checkbox"/> CNS   | Child in Need of Services                   | <input type="checkbox"/> PUR   | Parentage (URES/UIFSA)                    |
| <input type="checkbox"/> CUS   | Child Custody                               | <input type="checkbox"/> PAS   | Parentage Surrogacy                       |
| <input type="checkbox"/> DDP   | Developmental Disability                    | <input type="checkbox"/> RCV   | Relative Child Visitation                 |
| <input type="checkbox"/> DEP   | Dependency                                  | <input type="checkbox"/> REL   | Relinquishment                            |
| <input type="checkbox"/> DFP   | De Facto Parentage                          | <input type="checkbox"/> RIC   | Reciprocal, Respondent In-County          |
| <input type="checkbox"/> DIC   | Dissolution of Marriage with Children       | <input type="checkbox"/> ROC   | Reciprocal, Respondent Out-of-County      |
| <input type="checkbox"/> DIN   | Dissolution of Marriage with No Children    | <input type="checkbox"/> RPR   | Reinstatement of Parental Rights          |
| <input type="checkbox"/> DPC   | Dissolution of Dom. Partnership-w/Children  | <input type="checkbox"/> RVS   | Relative Visitation                       |
| <input type="checkbox"/> DPN   | Dissolution of Dom. Partnership-No Children | <input type="checkbox"/> SEP   | Legal Separation                          |
| <input type="checkbox"/> EFC   | Extended Foster Care Services               | <input type="checkbox"/> SPD   | Legal Separation – Domestic Partnership   |
| <input type="checkbox"/> FJU   | Foreign Judgment – Domestic                 | <input type="checkbox"/> TER 5 | Termination of Parental Rights-Parentage  |
| <input type="checkbox"/> GFC   | Guardianship Foster Care                    | <input type="checkbox"/> TER 7 | Termination of Parental Rights-Dependency |
| <input type="checkbox"/> INP   | Invalidity – Domestic Partnership           | <input type="checkbox"/> TRU   | Truancy                                   |
| <input type="checkbox"/> INV   | Annulment – Invalidity                      | <input type="checkbox"/> VYG   | Vulnerable Youth Guardianship             |
| <input type="checkbox"/> MDS   | Modification – Support Only                 |                                |   |
| <input type="checkbox"/> MOD 3 | Domestic Modification                       |                                |   |
| <input type="checkbox"/> MOD 5 | Parentage Modification                      |                                |   |
| <input type="checkbox"/> MSC 3 | Miscellaneous Domestic                      |                                |   |
| <input type="checkbox"/> MSC 5 | Miscellaneous – Adoption                    |                                |   |
| <input type="checkbox"/> MWA   | Mandatory Wage Assignment                   |                                |   |

**IF YOU CANNOT DETERMINE THE APPROPRIATE CATEGORY, PLEASE DESCRIBE THE CAUSE OF ACTION BELOW.**

***Please Note: Public information in court files and pleadings may be posted on a public Web site.***

<b>DOMESTIC RELATIONS</b>	
	<p><b>Annulment--Invalidity</b>--Petition claiming an illegal or invalid marriage.</p> <p><b>Child Custody</b>--Petition involving the immediate charge and control of a child.</p> <p><b>Committed Intimate Relationship</b>--Petition for distribution of property from a committed intimate relationship (i.e., a stable, marital-like relationship where both parties cohabit with knowledge that a lawful marriage between them does not exist).</p> <p><b>De Facto Parentage</b>--Petition filed under RCW 26.26A.440 requesting the court for an order finding the petitioner to be the de facto parent of the child named in the petition.</p> <p><b>Dissolution with Children</b>--Petition to terminate a marriage other than annulment, with children of that marriage.</p> <p><b>Dissolution with no Children</b>--Petition to terminate a marriage other than annulment, with no children of that marriage.</p> <p><b>Dissolution of Domestic Partnership--With Children</b>--Petition to terminate a domestic partnership, other than annulment, with children of that domestic partnership.</p> <p><b>Dissolution of Domestic Partnership--With No Children</b>--Petition to terminate a domestic partnership, other than annulment, with no children of that domestic partnership.</p> <p><b>Foreign Judgment</b>--A judgment, decree, or order of a court of the United States, or any state or territory, which is entitled to full faith and credit in this state.</p> <p><b>Invalidity--Domestic Partnership</b>--Petition to invalidate a domestic partnership.</p> <p><b>Legal Separation</b>--Petition to live separate and apart.</p> <p><b>Legal Separation-Domestic Partnership</b>--Petition to live separate and apart in a domestic partnership.</p> <p><b>Mandatory Wage Assignment</b>--Petition for wage assignment.</p> <p><b>Modification</b>--Petition seeking amendment of a previous order or decree. <b>(MOD 3)</b></p> <p><b>Modification: Support Only</b>--Petition seeking amendment of a previous order or decree regarding support.</p> <p><b>Out-of-State Custody</b>--Recording custody established out-of-state.</p> <p><b>Parenting Plan/Child Support</b>--Petition for Residential Schedule/Parenting Plan/Child Support in circumstances set forth in RCW 26.26.375.</p> <p><b>Reciprocal, Respondent-in-County</b>--Petition to enforce orders between states under URESA for respondents in the county.</p> <p><b>Reciprocal, Respondent-Out-of-County</b>--Petition to enforce orders between states under URESA for respondents out of the county.</p> <p><b>Relative Child Visitation</b> -- Relatives, Grandparents--Request filed by eligible relative for visitation with a child (RCW 26.11).</p>
<b>DOMESTIC VIOLENCE/ ANTIHARASSMENT</b>	
	<p><b>Confidential Name Change</b>--Petition for name change, when domestic violence/antiharassment issues require confidentiality.</p>
<b>ADOPTION/PARENTAGE (SCOMIS Case Type 5)</b>	
	<p><b>Adoption</b>--Petition to establish a new, permanent relationship of parent and child not having that relationship.</p> <p><b>Confidential Intermediary</b>--Petition to appoint a confidential intermediary to contact the adopted person(s), birth parent(s), or other relative(s).</p> <p><b>Initial Pre-Placement</b>--An initial pre-placement report filed on a child by the DSHS prior to the filing of adoption papers.</p> <p><b>Modification</b>--Petition seeking amendment of a previous order or decree. <b>(MOD 5)</b></p> <p><b>Parentage</b>--Petition to determine the legal status of a parent.</p> <p><b>Parentage Surrogacy</b>--Court proceedings related to provisions of surrogacy agreements.</p>

	<p><b>Paternity/URES/UIFSA</b>--Petition to determine the legal status of a parent which is filed in conjunction with the reciprocal report entered under the URESA or UIFSA acts.</p> <p><b>Relinquishment</b>--Petition to relinquish a child to DSHS, an agency, or a prospective adoptive parent.</p> <p><b>(Title 26) Termination of Parent-Child Relationship</b>--Petition to terminate a parent-child relationship when parent has not executed a written consent. <b>(TER 5)</b></p>
<b>DEPENDENCY</b>	
	<p><b>At-Risk Youth</b>--Petition to request available juvenile court services for personal or family situations that present a serious and imminent threat to the at-risk child or family (RCW 13.32A.120 or 13.32A.150).</p> <p><b>Child in Need of Services</b>--Petition to the court to allow out-of-home placement of a minor.</p> <p><b>Dependency</b>--Petition alleging a person under the age of 18 is dependent and requires court intervention to ensure his or her well-being (RCW 13.34.040). File a guardianship petition under the existing dependency action. Do not change the cause-of-action code if the dependency action results in the filing of a guardianship petition (RCW 13.34.230).Note: A termination petition should always be a new cause of action, and should not be filed under the dependency action.</p> <p><b>Developmental Disability Placement</b>--Petition for a voluntary placement agreement when the sole reason for the out-of-home placement is the child's developmental disability (RCW 74.13.350).</p> <p><b>Extended Foster Care Services</b>--Extended foster care services cases will include (1) Youth in an open dependency case who, upon turning 18 years of age, request extended foster care services under criteria set out in Chapter 332 Laws 2013; and (2) Youth whose dependency cases were dismissed at age 18 and who subsequently request extended foster care services through a voluntary placement agreement prior to turning age 19.</p> <p><b>Guardianship Foster Children</b>--Petition filed by any party to a dependency proceeding to request a guardianship be established for a child in foster care.</p> <p><b>Reinstatement of Parental Rights</b>--Petition filed by a child requesting reinstatement of the previously terminated parental rights.</p> <p><b>Relative Visitation</b>--Petition filed by a dependent child's relative, other than a child's parent, requesting reasonable visitation with the dependent child.</p> <p><b>Termination</b>--Petition for a termination of a parent and child relationship following a finding of dependency and other criteria set forth in RCW 13.34.180. A termination petition should always be a new cause of action, and should not be filed under the dependency action. <b>(TER 7)</b></p> <p><b>Truancy (TRU)</b>--Petition to request the juvenile court to intervene on behalf of a juvenile who is unjustifiably truant from school (RCW 28A.225.030).</p> <p><b>Vulnerable Youth Guardianship</b>--Petition to appoint a guardian for vulnerable youth (18-21) who is not participating in foster care services (RCW 13.90.020).</p>

Updated: 6/11/2020