

Exhibit J of ACQ-2016-0701-RFP is provided for informational purposes only. As required under Section 4.6.5 of ACQ-2016-0701-RFP, any Vendor awarded a contract for goods and services will be expected to comply with the standard enterprise-wide AOC reviews and protocols throughout the development life cycle of the Courts of Limited Jurisdiction Case Management System project.

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| ISD POLICY | | |
| POLICY NO: 10.3.1.P | POLICY NAME: ISD ARCHITECTURE REVIEW | |
| Effective Date: | 7/20/2012 | Approved By: (signature) / date <i>Vonnie Diseth 7/20/2012</i> |
| Revision Date: | | Printed Name: Vonnie Diseth, ISD CIO |
| Next Review Date: | 7/20/2013 | Definitions |

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Purpose

This policy establishes management intent for conducting technical review by the Architecture Review Team of work efforts affecting enterprise systems.

Authority

This policy is authorized by the CIO / ISD Director. Variances to this policy must have a formal, written waiver request approved by the CIO / ISD Director.

Scope

All ISD staff responsible for the management and delivery of work efforts with potential impact to enterprise systems are included within this policy. Localized system changes with minimal user impact are outside the scope of this policy.

EXHIBIT J

Policy

1. All technical work efforts with potential impact to the enterprise systems shall be reviewed for compliance by the "Architecture Review Team" (ART) (see related standards for composition of the team).
2. Reviews by the ART shall occur at designated stages of the work effort (see related standards).
3. The Architecture and Strategy Unit is responsible for establishing the standards, guidelines and processes relating to the ART review of work efforts.

Definitions

Architecture Review Team (A.R.T.): Team which provides architectural direction at the enterprise level for enterprise-affecting projects, Information Technology Governance requests, feasibility studies, requests for proposal (RFP's), and proposed standards.

Enterprise System: For purposes of this policy, the term "enterprise system" refers to systems which serve multiple courts, divisions or departments. An enterprise system does not refer to localized system changes with minimal user impact. *Example: A minor version upgrade or security patch may not require review by the ART. A major version upgrade, in contrast, would.*

Related Forms

[Architecture Review Team Request Form v1.0](#)

Related Procedures

[EA Process Handbook](#)

Architecture Review Appeal Process

Maintenance

This policy shall be reviewed periodically, and revised as necessary with the approval of the ISD Leadership Team.