



**CLJ-CMS Court User Work Group**  
**News and Announcements**  
**From meeting held July 22 – 23, 2015**



The CLJ-CMS CUWG meeting was held July 22 – 23, 2015, and began with congratulations to the CUWG members for completing one full year! The first official CLJ-CMS CUWG meeting began in July of 2014.

**Project Recaps:**

- The Legislature approved funding for the CLJ-CMS Project. Funding is effective January of 2016. Existing project staff will continue working on requirements.
- The Request for Information (RFI) for case management solutions was recently released. Vendors requested an extension to submit responses. The extension was granted.
- The second survey was sent to CLJ Courts inquiring about the utilization of any IT programs in addition to those provided by AOC. The team members are preparing a report of the results of both surveys.

Day One of the CUWG meeting began with a review of the requirements previously gathered to date regarding Calendaring. The requirements were reviewed to see what was already documented and what other areas of calendaring needed to be called out. The group went on to discuss other activities in the calendaring use case as well as judicial needs and data quality issues. Some examples of new requirements gathered are:

- Must be able to display the total number of cases scheduled for a date, time, room, and/or judge with options of displaying cases by defendant or by plaintiff.
- Must be able to change the hearing scheduled to indicate the actual hearing held and be able to document all participants of the hearing.
- Want ability to flag a case or a hearing that would require additional resources, special equipment, and/or address ADA accommodations for any party on the case.
- Want calendars to be able to be displayed online and/or on hall display monitors.

Day Two of the CUWG meeting focused on Civil requirement gathering. Some requirements gathered are:

- Want to be able to accept filings electronically whether individual or in bulk.
- Must be able to do statewide search/display of civil cases and judgments.

- Must be able to document an original claim plus any counter, cross, or third party claims on the same case, clearly defining the party roles for each claim, and documenting any judgment and a disposition for each claim.

The requirements documented were reviewed with the group and initially approved with a [Fist to Five](#) consensus vote, confirming what was documented is what was defined by the CUWG.

The next CUWG meeting is scheduled for August 26 - 27, 2015. The discussions will focus on Accounting and Administration – Future State.